



## Notice to applicants – Consent to the disclosure of information

In the interests of transparency, the agenda and minutes of meetings of the Western Australian Planning Commission may appear on the Department of Planning, Lands and Heritage website, which is a website that is available to the public. Accordingly, in signing this form, you acknowledge that except for information about your business, professional, personal or commercial and financial affairs, the information you have provided in support of your application may be placed on the website.

## Important information for applicants

- 1 Prior to the WAPC's determination of an application, this form 2B may be submitted to the WAPC with an amended application that proposes minor variation/s to the submitted application. If the transaction has been entered into (signed) the determination period will be extended by 42 days to allow for assessment and, if required, the amended application to be referred to the relevant authorities.
- 2 Applications for section 136 or section 139 applications under the *Planning and Development Act 2005* are submitted to the WAPC on form 1B.
- 3 A request for consideration of an amended application must include:
  - This form 2B completed in full.
  - Additional material to explain the proposed minor variation/s.
  - A copy of the transaction and any supporting documentation.
  - Where the transaction includes land additional to that in the original application, attachments containing full details of the certificates of title of the additional land and copies of the certificates of title.
  - Amendments must be shown in the context of the overall application (i.e. resubmit entire lease, license, contract of sale agreement, rather than only submitting the portion that is being modified).
- 4 The request for consideration of the amended transaction may not be accepted and will be returned to the applicant with the submitted fee if these requirements are incorrect or incomplete.

Submit this form to [wapcleases@dplh.wa.gov.au](mailto:wapcleases@dplh.wa.gov.au), along with the applicable accompanying information (section 5 of this form). If the attachments exceed the email size limit, please request a Large File Transfer from the above email address. The application will undergo a compliance check and within 72 business hours you will receive a confirmation email that your application has been received and accepted. Please be aware that additional information may still be requested by the Department after this time.

**Electronic Applications**  
[wapcleases@dplh.wa.gov.au](mailto:wapcleases@dplh.wa.gov.au)

**Postal Applications**  
Department of Planning, Lands and Heritage  
Locked Bag 2506  
Perth WA

# Amended Application for Approval | Form 2B

of Lease, Licence, Class of Lease or Licence,  
Sale or Agreement to Sell and Option to Purchase

Version: 2.1 (December 2024)

## 3. Land details

Landowner   
Lessor/seller (if different to landowner)   
No/unit  Street  Suburb   
Local government - city/town/shire

Description of land subject to the proposal

Lot no   
Volume  Folio  Diagram no  Plan no   
Lot no   
Volume  Folio  Diagram no  Plan no

**A copy of each Certificate of title is to be attached to the application.  
If there are more than two lots/titles please attach details.**

## 2. Applicant details

Person submitting the application with whom the Western Australian Planning Commission will correspond.

Company   
Contact person   
Postal address   
Town/suburb  Postcode   
Email  Phone   
Lessee/purchaser   
Postal address   
Town/suburb  Postcode

## 3. Amendment

If the amendment relates to the proposed use, what is the new proposed use?

Please provide a brief summary of the nature of the amendment to the initial application.

**3. Amendment (cont.)**

If the amendment relates to the proposed term, what is the new proposed term?

If the amendment relates to the proposed period/s of option/s to renew, what is the new option?

**4. Signature**

Signature of landowner\*

Date

Print name

*\*For detailed landowner consent requirements, please refer to the [Landowner Consent and Signatory Requirements](#) section on the Department's website.*

**Important Information**

You are advised that providing false information on this form is an offence and is liable to a penalty of \$1,000.