

PASTORAL LESSEE CONTACT INFORMATION FORM

STATION: PASTORAL LEASE NO:

Registered Lessee(s)

Company or incorporated entity name (if applicable):

	Title: (Mr, Mrs, Ms, other)	Full name:	Position held: (director or company secretary, if registered lessee is a company or incorporated entity)
1.			
2.			
3.			
4.			
5.			

ABN (if applicable):	ACN (if applicable):	Indigenous Corporation No. (ICN) (if applicable):
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Contact Details	Address	State	Postcode
Postal			
Billing <i>(if different to postal address)</i>			
Street <i>(if different to postal address)</i>			

Telephone: ()	Facsimile: ()	Mobile:
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E-mail address: 1.
2.

Please also ensure the address information shown on the certificate of title is current by contacting Landgate: Telephone: (08) 9273 7373 or visiting the website www.landgate.wa.gov.au

Station Manager or Alternative Contact Person Information (for emergency contact only)

Full name:	Position:
Postal address:	
Locality/town:	State: Postcode:
Telephone: ()	Facsimile: ()
E-mail address:	Mobile:

Declaration by Registered Lessee

I (print name), the registered lessee, declare that the information that I have provided in this form is, to the best of my information, knowledge and belief, complete, true and correct. I acknowledge that the address and facsimile transmission number completed on this form is the address and facsimile transmission number for service of documents upon the lessee under section 274 of the *Land Administration Act 1997*.

Signature:	Date:
Name:	Position held:

EXPLANATORY NOTES

Contact Details

Upon receipt of a "Contact Information Form" that has been signed and dated by you as the registered lessee, the Department of Planning, Lands and Heritage (Department), will update this information in the database of contact information for registered lessees.

To ensure that pastoral lessees can be contacted as quickly as possible, there are certain circumstances when the Department will need to release your contact information to another government agency or person in accordance with section 275 of the *Land Administration Act 1997*.

These circumstances may include:

- 1.1 To the Department of Primary Industries and Regional Development, Landgate and any other agency that assists the Pastoral Lands Board in meeting its statutory obligations under the *Land Administration Act 1997*;
- 1.2 To agencies responsible for the function and delivery of emergency services and emergency management;
- 1.3 To agencies responsible for National and State security, including biosecurity; and
- 1.4 Where required or authorised by any law.

The completed and signed form can be returned by any of these methods:

A. **Post to:**

Department of Planning, Lands and Heritage
Property and Risk Management – Lease Management and Compliance
Locked Bag 2506
PERTH WA 6001

B. **Facsimile to:** (08) 6118 8116

C. Electronically **scan** and **e-mail to:**

Pastoral@dplh.wa.gov.au

If you have any questions regarding this amendment form, or the related notice of disclosure, please contact the Department on (08) 6551 8002.