

BUSHFIRE MANAGEMENT PLAN: Simple Development Application for Minor Development

Property address:

Lot size:

Landowner:

Development Application ref:

Prepared by:

Document control

Client: Insert client name

Report version	Purpose	Author/reviewer and accreditation details	Date submitted

Assessment against the Bushfire protection criteria

For each element listed in Appendix 4 of the *Guidelines for Planning in Bushfire Prone Areas* (Guidelines), the 'intent' must be demonstrated by addressing the relevant acceptable solutions. Where these acceptable solutions cannot be fully achieved within the boundary of the development site, evidence must be provided demonstrating to the fullest extent possible how the bushfire criteria have been addressed and provide justification for those criteria that have not been met. The decision-maker may also consider that the BMP template for a 'simple' DA may not be sufficient in addressing the bushfire protection criteria and the BMP template for a 'complex' Development Application (DA) should be used.

Compliance table

Bushfire protection criteria	Method of compliance	Checklist Tick or N/A	Comment Summarise how it has been achieved
	Acceptable solutions		
Element 1: Location	A1.1 Development location		
Element 2: Siting and design	A2.1 Asset Protection Zone		
Element 3: Vehicular access	A3.1 Two access routes		
	A3.2 Public road		
	A3.3 Cul-de-sac (including a dead-end-road)		
	A3.4 Battle-axe		
	A3.5 Private driveway longer than 50 metres		
	A3.6 Emergency accessway		
	A3.7 Fire service access routes (perimeter roads)		
	A3.8 Firebreak width		
Element 4: Water	A4.1 Reticulated areas		
	A4.2 Non-reticulated areas		
	A4.3 Individual lots within non-reticulated areas		

EMERGENCY EVACUATION PLAN: Bed and Breakfast or Holiday House (Minor Development)

Facility details

This plan is for: (Insert name of facility)

and has been designed to assist management to protect life and property in the event of a bushfire.

Address:

Name of on-site contact person:

Position/role of contact person:

Phone number:

Type of facility:

Number of employees:

Number of occupants:

Transportation if private vehicle use is not available:

Document control

Version	Date	Details	Undertaken by

Emergency contacts

Name or organisation	Office/contact	Contact details
Fire, Police, Ambulance	Fire or Emergency	000
Department of Fire & Emergency Services	Emergency information	13 DFES (13 33 37)
EmergencyWA	Warnings and incidents	www.emergency.wa.gov.au

Secondary contacts

Name or organisation	Office/contact	Contact details

Preparations Just Prior and During the Bushfire Season Checklist

Bushfire season: (date/month) / to /

Actions	
Ongoing	
Make sure that staff and visitors know what to do in a bushfire emergency	<input type="checkbox"/>
Keep property access clear and easily trafficable	<input type="checkbox"/>
Just prior and during the bushfire season	
Review Bushfire Emergency Evacuation Plan to ensure details, procedures and contact phone numbers are correct	<input type="checkbox"/>
Prepare firebreaks in compliance with the local government's firebreak notice	<input type="checkbox"/>
Develop and maintain asset protection zone	<input type="checkbox"/>
Place current version of site layout on premise in visible locations	<input type="checkbox"/>
Provide an emergency water supply	<input type="checkbox"/>
Tree pruning – remove lower branches, check that powerlines are clear	<input type="checkbox"/>
Move woodpile and stacked timber away from the building	<input type="checkbox"/>
Trim lawns and grassed areas to be kept below 100mm in height	<input type="checkbox"/>
Prune the dead material from the shrubs in the asset protection zone	<input type="checkbox"/>
Clear roof and gutters from leaf litter and debris	<input type="checkbox"/>
Prepare an emergency evacuation kit and place in easily accessible area	<input type="checkbox"/>
Check first aid kits, fire extinguishers, emergency lighting etc. are current, serviceable and accessible	<input type="checkbox"/>
Water lawns, trees and shrubs near the building	<input type="checkbox"/>

Triggers to Evacuate

- Advice, Watch and Act or Emergency Warning alert from the Department of Fire and Emergency Services
- Direction to evacuate from an emergency service authority
- Higher fire danger ratings may also be used

REFER TO THE [HOMEOWNER'S BUSHFIRE SURVIVAL MANUAL](#) BY THE DEPARTMENT OF FIRE AND EMERGENCY SERVICES FOR MORE INFORMATION TO HELP PREPARE YOU IN THE EVENT OF A BUSHFIRE

Attachment

- Site layout of premise and evacuation routes (must include assembly points and emergency vehicular and pedestrian entrances and exits)