Study Assistance Scheme

Application Form

Application form

|  |  |  |  |
| --- | --- | --- | --- |
| Applicant details | | | |
| Surname |  | | |
| First name |  | Middle initial |  |
| Work phone number |  | | |
| Work email |  | | |

|  |  |
| --- | --- |
| University/Institute | |
| Curtin University | Edith Cowan University |
| Murdoch University | Australia Institute of Professional Counsellors |

|  |  |  |
| --- | --- | --- |
| Enrolment details | | |
| Student number |  | |
| Course |  | |
| Study period | Summer school | Semester one |
| Trimester one | Semester two |
| Trimester two | Trimester three |
| Straddle | Summer term |
| Winter term | Summer period |
| Other (please specify): | |

Please note: The education providers require that you apply for one study period per form prior to the relevant deadline, as detailed in the guidelines for each institution. Discounts cannot be applied retrospectively or backdated after the census date for any given study period.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Employment details | | | | |
| Agency |  | | | |
| Employee number |  | | | |
| Position title |  | | Level |  |
| Employment status | Permanent | Full-time | Part-time | |
| Contract | Contract end date |  | |

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| --- |
| Applicant Declaration |
| I hereby declare that I am currently an employee of the Western Australian public sector and the information I have provided above is true and correct.  Furthermore, I declare that this course is related to my current employment and that this discount is therefore ‘otherwise deductible’ in relation to fringe benefit tax.  Signature: Date: / /\_\_\_\_\_\_ |

|  |  |
| --- | --- |
| Agency Approval | |
| Comments |  |
| Approval | Approved  Not approved |
| Signature |  |
| Name |  |
| Title |  |
| Date |  |

Please email completed and approved application form to your university or education institution. Contact details for each are detailed in the relevant [guidelines](https://publicsector.wa.gov.au/centre-public-sector-excellence/workforce-development/study-assistance). Your application must be sent from your work email address to be considered.

For Murdoch University students, please log in [[murdoch.edu.au/login](https://imsva91-ctp.trendmicro.com/wis/clicktime/v1/query?url=https%3a%2f%2fmais.murdoch.edu.au%2flogin&umid=DA65E605-95A0-2B05-BA96-14E811672795&auth=70c51ee34093367b6db11dc77fd1225c2c560473-e90bfdb73d021c2f7c686b7cd2d96c1cb93cc247)](https://imsva91-ctp.trendmicro.com/wis/clicktime/v1/query?url=https%3a%2f%2fmais.murdoch.edu.au%2flogin&umid=DA65E605-95A0-2B05-BA96-14E811672795&auth=70c51ee34093367b6db11dc77fd1225c2c560473-e90bfdb73d021c2f7c686b7cd2d96c1cb93cc247) and opt to use your work email address to send the application.