



Youth Week WA Grants Program FAQs

What is the Youth Week WA Grants Program?

The Youth Week WA 2025 Grants Program (the Program) provides eligible organisations with an opportunity to contribute to the celebration of Youth Week by organising events for young people in their communities that:

- Raise issues, ideas and concerns of young people and explore possible solutions.
- Profile the role of young people in the community.
- Showcase the talents and creativity of young people.
- Encourage young people to engage with other community sectors including seniors, carers and volunteers.

Do the events and activities have to be held during Youth Week WA 2025?

It is preferable that events and activities are held during Youth Week WA 2025 (10 – 17 April 2025). However, Department of Communities may approve an alternate date where a valid rationale has been provided.

When do application close?

Applications close at **2:30PM Tuesday, 6 August 2024**. All applications must be received by this deadline.

Applications received after the closing time/date will not be accepted.

When will I find out the outcome of my application?

Please allow up to 15 weeks from the closing date for advice regarding the outcome of an application.

You will be notified via email if your application has been successful or unsuccessful.

Who can apply?

Eligible organisations must be:

- An incorporated not-for-profit community organisation; or
- A local government authority; or
- An unincorporated organisation or community group, applying through the auspice of an incorporated body or a local government authority.
- A group or organisation is not-for-profit if its governing documents prohibit distribution of profits to individual members while the organisation is operating and upon its wind-up.

How can I apply through an auspice?

- An unincorporated organisation or community group can apply for the Program through the auspice of a non-for-profit, incorporated organisation or a local government authority.
- The grant must be applied for through the auspice.
- An auspice organisation will assume administrative responsibility and accept and adhere to all terms and conditions of the grant, maintain financial records, and provide reporting information for successful applications.

How much funding can I apply for?

- Grants of up to \$1,500 are available for eligible organisations to deliver a range of projects including (but not limited to) festivals, events, forums, workshops, seminars and talks contributing to the celebration of Youth Week WA 2025.
- Grants of up to \$3,000 are available for community-wide events, delivered through collaborative community partnerships that are actively involved in the planning and delivery of the project. Activities may include:
 - community-wide youth festivals with multiple organisations hosting activities; and
 - programs of multiple events and activities delivered throughout Youth Week WA 2025.

Can I collaborate with other organisations to deliver a larger event?

Yes, grants of up to \$3,000 are available for community-wide events, delivered through collaborative community partnerships that are actively involved in the planning and delivery of the project. Activities may include:

- community-wide youth festivals with multiple organisations hosting activities; and
- programs of multiple events and activities delivered throughout Youth Week WA 2025.

How are grant applications assessed?

- As a competitive grants program, Department of Communities will convene an assessment panel to assess the grant applications.
- Each application will be assessed against the following criteria:
 - The event or activity will be held during Youth Week WA, 10 to 17 April 2025, except where a valid rationale for an alternate date has been approved by Communities.
 - The application demonstrates how young people are involved in the planning and implementation of the event.
 - The event acknowledges and celebrates the positive contribution that young people make to their local communities.
 - The project provides opportunities for young people, aged 10-25, to raise issues of importance or concern to them and explore possible solutions.
 - The project provides opportunities for young people to showcase or develop their skills and talents.
 - Evidence of sound planning and the organisation demonstrates ability to manage the project, including clearly defined project outcomes and evaluation measures to determine the effectiveness of the initiative.
 - A reasonable grant request given the aim of the project, number of participants and expected outcomes of the project for young people (value for money).
- After meeting the above criteria, Communities may also prioritise applications to:
 - ensure funding is allocated evenly across Western Australia, based on geographic location,
 - ensure a range of projects across Western Australia are supported,
 - fund innovative approaches to achieve the program's priority areas,

- support projects that are delivered in collaboration with other organisations, and
- to support organisations who have not recently been funded under this program

What can the Youth Week WA Grants Program funding be used for?

The funding should be used for costs associated with hosting events or activities that celebrate and recognise young people as part of Youth Week WA 2025.

Examples of acceptable costs are:

- Transport.
- Equipment and venue hire.
- Food and non-alcoholic beverages.
- Minor administration costs such as postage, phone, stationery, etc.
- Purchase of minor equipment.
- Resources created through the project.
- Consumable items.
- Publicity, advertising, communications and marketing.
- Facilitator and consultant fees directly related to the event.
- Wages directly related to the project.

Where can I find more information?

You can find more information in the Youth Week WA Grants Program Guidelines and Application Form on the Communities website [Department of Communities Grants Programs \(www.wa.gov.au\)](https://www.wa.gov.au)