# **Appeal Form**

For use when lodging an Appeal with the Contaminated Sites Committee—pursuant to the   
*Contaminated Sites Act 2003—*against a Site Classification Notice or Regulatory Notice issued by the Department of Water and Environmental Regulation (DWER).

| 1. Type of Appeal | | | | | |
| --- | --- | --- | --- | --- | --- |
|  | Site Classification Notice |  | Investigation Notice |  | Clean-up Notice |

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| 1. Site Details | |
| Site address |  |
| Crown Reserve No. |  |
| Certificate of Title Vol. & Folio No. |  |
| Classification |  |
| Date classified |  |
| Brief land use history |  |

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| --- | --- |
| 1. Address and Contact details of Appellant and Contact person | |
| **Appellant details** | |
| Name of Appellant |  |
| Postal address |  |
| Contact telephone number |  |
| Email address |  |
| I agree to the Committee communicating with me by electronic means. |
| Connection to site  (e.g. owner or occupier) |  |

|  |  |
| --- | --- |
| **Contact person details** | |
| Contact person/representative |  |
| Relationship to Appellant |  |
| Postal address |  |
| Contact telephone number |  |
| Email address |  |
| I agree to the Committee communicating with me by electronic means. |

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| 1. Grounds of appeal and outcomes sought | |
| 1. Please provide a **statement of grounds** on which you object to the decision. This should be a precise list of issues you wish to be considered. Each issue should include sufficient detail to allow the Committee to ascertain the basis for your concern. 2. Please identify what **outcome** you are seeking from the appeal, that is, what decision do you want the Committee to make? 3. Use plain English and identify only those **issues** that are of concern to you.   *Note: if there is insufficient space, attach a separate sheet of paper using the below format.* | |
| **Ground 1**  (Insert title) |  |
| **Describe concern:**  (Information and arguments in support of the appeal ground) |  |
| **Outcome sought:** |  |

| 1. Supporting documentation | |  | |
| --- | --- | --- | --- |
| All relevant supporting information should be numbered and attached to your appeal as listed below.  Please also identify which appeal ground(s) the information relates.  Please lodge electronic and hard copies of all attachments.  Electronic documents should be in PDF or Microsoft Word format. | | | |
| **Number** | **Title or description of supporting information** | | **Appeal ground number** |
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| 1. Appeal fee |
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| The Appellant is required to pay the fee prescribed in the *Contaminated Sites Regulations 2006.*  The Appeal fee can be made via the online BPoint payment system on the website [https://www.wa.gov.au/csc](https://aus01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.wa.gov.au%2Fcsc&data=05%7C01%7Cmelissa.lazic%40csc.wa.gov.au%7C40ccb8f53aef4ab5588e08db504303aa%7C53ebe217aa1e46feb88e9d762dec2ef6%7C0%7C0%7C638192020993650122%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=6v4psst4MWg7LHCrKWelDjqE%2Bk%2BVP2HedfmbxG%2Bu9pU%3D&reserved=0) |

| 1. Signature | | | |
| --- | --- | --- | --- |
| In signing this form, the Appellant/representative confirms the accuracy of matters contained herein.  **All appeals must be signed.** | | | |
| **Signature of Appellant or contact person/representative** |  | **Date** |  |
| **Full name** (please print) |  | | |

| 1. Time for lodging an appeal |
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| Under section 79 of the *Contaminated Sites Act 2003,* all appeals must be lodged within 21 daysof the Appellant being given the written within the department Site Classification Notice/Investigation Notice/Clean up Notice or such later timespecified within the written Notice. |

| 1. Lodging the appeal and supporting information |
| --- |
| You can lodge your appeal by post or email:  **Contaminated Sites Committee**  Level 18, Millgreen Complex  197 St George’s Terrace  PERTH, WA, 6000  **Telephone**: (08) 6364 7264  **Email**: [admin@csc.wa.gov.au](mailto:admin@csc.wa.gov.au)  **Website**: [https://www.wa.gov.au/csc](https://aus01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.wa.gov.au%2Fcsc&data=05%7C01%7Cmelissa.lazic%40csc.wa.gov.au%7C40ccb8f53aef4ab5588e08db504303aa%7C53ebe217aa1e46feb88e9d762dec2ef6%7C0%7C0%7C638192020993650122%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=6v4psst4MWg7LHCrKWelDjqE%2Bk%2BVP2HedfmbxG%2Bu9pU%3D&reserved=0) |

| 1. Remember to attach |
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| 1. Contaminated Sites Committee Appeal Form. 2. Pay the Appeal fee via the online BPoint payment system. 3. Grounds of appeal and outcomes sought. 4. Supporting documentation in relation to your appeal. |

| *Office Use Only* | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Yes** | | **No** |  | **Yes** | **No** |
| **Appeal fee paid** |  | |  | **Grounds of appeal** |  |  |
| **Notice of Classification** |  | |  | **Certificate of Title** |  |  |
| **Supporting information** |  | |  |  |  |  |
| **Received on time**  (within 21 days of the Appellant being provided with the DWER Site Classification Notice/Investigation Notice/Clean-up Notice or such later time specified in the written DWER Notice) | | | | |  |  |
| **Comments** | | | | | | |
| **Date** | |  | | | | |