

Discussion Exercise Exemplar 3
MASTER SCHEDULE OF EVENTS
Template 2.9

Master Serials	Actual Date	In Exercise Date	Day	AWST	Administration / Notional / Actual	Agency	Location	Event	Objective	Control Documents	Injected By	Injected To	How?	Desired Outcomes	Critical Completion Time	Resources	Comments
								PRE-EXERCISE ACTIVITIES			E.g. Sent by ExCon	E.g. POC					
					ADMIN	SEMC BU		Establish venue location - DFES Belmont Theaterette 13/09/2019									
					ACTUAL	DPIRD		Send invites/JI			Shane						
					ACTUAL	SEMC BU		Catering			SEMC BU						
					ADMIN	DPIRD		Stakeholder list / Seating Plan									
					ADMIN	DPIRD		Name Plates			Cherie						
					ADMIN	DPIRD		MSE Development			Cherie						
					ADMIN	DPIRD		Control Documents - Control Document Register			Cherie						
					ADMIN	DPIRD		Facilitator Guide			Cherie						
					ADMIN	DPIRD		ExCon Plan			Shane						
					ADMIN	SEMC BU		Evaluation Plan			Mark						

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					Actual	All Agencies	All Sites	STARTEX			Injected By	Injected To	How?						
								Exercise Date: FRIDAY 13 September 2019			E.g. Sent by ExCon	E.g. GEOC							
								Opening & Introduction including housekeeping		DC Mal CRONSTEDT / ED Katherine CLIFT		All					Slide 2		
001								Exercise participants to be briefed on exercise scope (As per facilitator's guide.) It is the intention of this exercise to test the 'State Support Plan – Animal welfare in emergencies' in regard to its activation and identified communication networks and strategies. As such, while the Incident Controller may direct resources to fighting the fire, for the purpose of this exercise the effectiveness of suppression activities will be minimal until the fire has spread outside of the state forest. The area to the west of the fire contains numerous farms, horse studs, properties with brand, feedlots and other primary industry. The welfare for the livestock in this area is covered under the 'State Support Plan – Animal welfare in emergencies', with the Department of Primary Industries and Regional Development as the responsible agency. Exercise EQUUS will focus on the notification, activation and co-ordination of key agencies under the Plan, to understand current capacity, capability and agencies roles and functions in the preparedness and response stages to a fire event impacting animal welfare. Note: Recovery aspects of the Plan will be considered as part of the Committee's for Animal Welfare in Emergencies ongoing body of work as endorsed by the SEMC May 2019.		Facilitator		All							
002								Exercise Aim: The aim of the exercise is to evaluate the effectiveness of the Animal Welfare in Emergencies State Support Plan so relevant lessons can be identified, captured and reflected where relevant in a revised Plan prior to the 2019 natural hazard season.		Facilitator		All					Slide 5		
003								DFES overview of Bushfire Response, MOC/ROC/SOC. Discuss Preparedness i.e. OPB. Overview of Emergency WA website.		Facilitator		All					Slide 6		
004								Overview of Committee for Animal Welfare in Emergencies; Purpose and Functions.		Amanda Nardi-Wallice		All					Slide 6		
005								Overview of Shire of Serpentine Jarrahdale Emergency Animal Welfare Plan		Brian OWSTOW		All					Slide 6 and 7		
								SETTING THE SCENE		Facilitator									
006		Tuesday January 14th 2020						DFES/BOM advise through Operational Preparedness Briefing (OPB) there is a catastrophic fire danger period for the upcoming four days.		Facilitator		All	OPB teleconference. (DPIRD participation?) DFES website BOM website Public media messaging. CAWE calls emergency meeting to discuss preparedness??				Slide 8	Chair CAWE conducts teleconference. Advises member agencies to prepare for possible emergency bushfire. Advises members to circulate information to their own group members. Ascertain availability of any volunteers/resources.	
007								Emergency WA website overview		Facilitator		All					Slide 9		

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008		Wednesday January 15th 2020		08:00	ACTUAL	DFES		GENERAL IDEA: The bushfire starts in the Jarrahdale State Forest, east of Byford (longitude -32.218, latitude 116.163). This area falls under the Shire of Armadale, but the fire spreads south west into the Shire of Serpentine - Jarrahdale. The area is state forest and comes under the control of the Department of Biodiversity, Conservation and Attractions (DBCA) who will initially be the HMA for the incident. This exercise will commence at the stage where the incident has been handed over to the Department of Fire and Emergency Services (DFES) as HMA. DFES will work with the other agencies and local government to enact appropriate plans. This exercise will take place over approximately 9 - 12 hours of real time (spread over two days) which has been condensed into approximately 4 hours of simulated time. The fire occurs in mid January with catastrophic weather conditions on the first day which will worsen on the second day of the fire. The area the fire will initially burn through is heavily wooded where access by firefighting appliances is not possible and only water bombing operations can be used to attack the fire. Fuel loads in the area are very high as no fire has impacted on the area in 10+ years.		CD1	ExCon	Participants	Control Document and Power-Point	DPIRD describe preparedness activities / Serpentine/Jarrahdale describe preparedness in accordance with their local plans. Chair of CAWE convenes teleconference with CAWE membership to discuss preparedness		Slide 10 Map 1-4	Next level of Preparedness: CAWE discusses situational information and intelligence to assist with operational readiness. Preparedness now that a fire has commenced on a catastrophic fire day.
009		Wednesday January 15th 2020		09:30	ACTUAL	DFES		Bushfire Advice: Smoke Alert :Canning Dam Rd X Albany Hwy Jarrahdale Rd X Albany Hwy		CD2	Emergency WA website via ExCon	Participants	Control Document and Power-Point			Slide 10 Map 1-4	
010								Strong Easterly winds expected during day		CD2						Slide 10 Map 1-4	
011								Bushfire Advice: All areas between Nettleton Rd and SW Hwy including Cnr Nettleton Rd and SW Hwy to Cnr Nettleton Rd and Jarrahdale Rd		CD2						Slide 10 Map 1-4	
012				12:00				Road Closures: :SW Hwy x Norman Rd; :Jarrahdale Rd X Albany Hwy; :Mundijong Rd X Paterson St Mundijong; :Jarrahdale Rd X Albany Hwy, Jarrahdale; Removal of Road Closure: Nettleton Rd x Jarrahdale Rd Jarrahdale		CD2						Slide 10 Map 1-4	
EXERCISE STARTS																	
013				14:00	EXERCISE STARTS	DFES		Watch & Act Advice: WHITBY; MUNDIJONG; MARDELLA. Area South of Norman Rd, Mundijong and Bishop Rd, Whitby North of Coogly and Lowland Rd, Mardella East of Kargollich Rd to SW Hwy, Mardella		CD3	Emergency WA website / TWS (phone message) via ExCon	Participants	Control Document and Power Point		Map 5 - 8	Slide 11 Map 5 - 8	DPIRD is invited to AHLG at SOC. Because of the Rural Urban Interface livestock holdings, DPIRD contact also liaises State Animal Welfare Emergency Coordinator. (SAWEC)
014				14:00	NOTIONAL	DFES		INCIDENT SUPPORT GROUP MEETING (ISG): Serpentine/Jarrahdale advise they have activated their Emergency Animal Welfare Plan and appointed a Shire Animal Welfare Coordinator. There is a Pet Animal Shelter established and a Livestock Animal Shelter established.. They have assisted local producers move a total of 100 dorpers, 10 horses, 100 head of cattle and 20 ponies. They have registered 900 companion animals			Facilitator	Ranger		Ranger to explain on map the extent of shire resources. Ranger had advised Shire CEO they are quickly overwhelmed.	Map 5-8	Slide 12	
015				14:00				Bushfire Advice: Mardella, Hopeland and Serpentine		CD3	Emergency WA website / TWS (phone message) via ExCon				Map 5-8	Slide 13	
016				14:00	SP1			A truck driver reports to Police he has hit a group of stray alpacas that ran across SW Hwy. They appeared spooked. Two are dead and four are injured badly. The carcasses are on the road and causing traffic issues. He is unable to move the carcasses. Roads are closed the vet and shire rangers will require Restricted Access Permits to travel within the affected area.		CD4	131444 - via Police Forward Commander	Participants	Control Document and Power Point	Communication between DFES and WAPF re traffic issues. LAWOC to arrange vet and removal of carcasses.	Map 5 - 8	Slide 13	Facilitator to explain RAPS to participants and observers.

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017				15:00				Operational Area Support Group (OASG) Meeting: HMA / Controlling Agency Report; Impact Assessment.	OB 1 (b) & ©	CD5 OASG Meeting Template	Facilitator			Explain to group what an OASG is. Run through template.	Map 5-8	Slide 14	Facilitator: Run through meeting template.	
018								Evacuation Centre established: Shire CEO advises OASG they do not have capacity to undertake further animal welfare. They require assistance coordinating re housing / shelter and food. People reporting to the evacuation centre are also advising they have left animals such as alpacas, ponies and in some cases livestock on their properties.	OB 4 (x)	CD6	Facilitator	DPIRD Rep Dave Griffiths		LG advises response is above their capacity and capability, as they have been inundated with requests for assistance. IC DFES requests DPIRD activate SSP - AWIE. DPIRD OASG member suggest a graduated response. WALGA check with neighbouring shires for extra resources. Due to catastrophic fire rating, neighbouring shires are reluctant to release resources. Needed to manage their own preparedness. DPIRD Local Animal Welfare Coordinator appointed. Activation of the Plan is approved by Executive Director Biosecurity & Sustainability. AWEG activated by Chair CAWE.		Slide 14	Once State Support Plan is approved to be activated, DPIRD OASG rep advises CAWE XO that activation of AWEG is required, then reports back to OASG. Who will manage the large numbers of volunteers who turn up at the Evacuation Centre to assist with animal welfare? Who will manage donations? DPIRD AWC - AWEG members? DPIRD AWEG appoints a Logistics Manager, A Volunteer Manager, A Donations Manager. Identifies potential drop off and muster points. Conveys this information to DPIRD Rep on OASG and DPIRD Public Information Officer in order to develop Talking Points. Tasks DPIRD GIS to identify intensive agriculture sites within and around affected area.	
019								Activation Overview - SSP-AWE Current Arrangements: Triggers Owner/Carer ability or capacity (prevented; hampered) due to incident; LEMAs do not exist; LEMAs are inadequate; or LEMAs have been exhausted. Controlling Agency IC / HMA may determine the need to access the arrangements via Activation OASG may request DPIRD OASG Rep to engage arrangements; DPIRD OASG Rep recommendation to engage arrangements; and No OASG or DPIRD rep then IC or HMA can contact (SSP AWE Number) requesting to engage arrangements.			Shane						Slide 15 & 16	
020				16:00				Fire Impacting Karrakup Area between Nettleton Rd and SW Hwy Losses to 10 properties Including – industrial, agricultural		IMT Update.	Facilitator	Participants					Slide 17	
021					SP2			Magic Millions Perth thoroughbred sale is in the coming weeks. Sandilands Horse Stud has approximately \$20million worth of horses that need evacuation. Owner contacts LAWC requesting priority assistance and escort. He has 30 horses that require evacuation and can only evacuate 6 in his truck.	OB 3 & 4	CD7	Facilitator	Participants					Slide 18	To be discussed at OASG. DFES IC advises LAWC fire front is 90 minutes from impact. Local Govt don't have capacity or available resources. IC advises he can make one small fire appliance available in 40 minutes. AWEG has been coordinating a muster of available horse floats. DPIRD Response logistics makes contact with Sandilands Horse Stud. He refuses to leave until all his horses are evacuated. DPIRD AWC coordinates with DFES Operations to have 3 x four horse trailer and 2 x two horse trailer with drivers available in 40 minutes to meet with appliance. DFES IC advises they have one hour only and then no more movements.

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022					SP3	DBCA		Cohunu Koala Wildlife Park will be impacted by the fire- What actions are being undertaken here?	OB 4	CD8	Facilitator	DBCA Rep		Communication between DBCA and DPIRD re removal of animals and transport.		Slide 19	DBCA to advise they have a pre-existing plan in place and how it is activated. Does DBCA have a role or responsibility or are these 'managed animals'?
023				16:15				Emergency Warning: Whitby, Mundijong, Mardella. Area Sth of Norman Rd Mundijong and Bishop Rd Whitby. Area Nth of Coogly and Lowland Rd Mardella. Area East of Kargollich Rd to SW Hwy Mardella	OB 2, 3, 4	CD9	Emergency WA website / TWS (phone message) via ExCon	DPIRD Public Information Officer Rick BRYANT, Senior Communications Advisor		DPIRD Public Information develop TPs for DFES Public Information function.		Slide 20	Develop and distribute key contact details for relevant animal welfare stakeholders. These details will be maintained on the DPIRD, DBCA and DFES agency websites. All agencies and organisations are responsible for updating emergency contact lists. Also provide advice on animal welfare information for inclusion in tailored timely and relevant community warnings issued by control agencies to assist community members make informed decisions about their safety and the safety and welfare of the animals under their control.
024				16:20				Fire declared Level 3 by HMA (FES Commissioner)			Facilitator	All		Panel and Observers become aware of what constitutes a Level 3 Emergency.		Slide 21	Emphasis this doesn't change response or coordination, just reporting timelines and levels. When a Level 3 incident occurs, the HMA must consult with the SEC to determine if a SECG should be established.
025								Numerous veterinarians arrive at various times at the evacuation centre to volunteer their services and to donate first aid items. In addition members of the public are dropping off / donating animal medication. Who coordinates the vets and allocates duties? Who coordinates donations?	OB4(n) 4(p)		Facilitator			Animal Welfare Emergency Group		Slide 22	Australian Veterinary Association has core representation on the CAWE and would be represented on the Animal Welfare Emergency Group. (AWEG) The AWEG will work closely with Registration of Animals by Local Govt/DPIRD at the Evacuation Centre to assess and allocate duties to vets to triage and treat.
026				16:30	SP4	DPIRD LAWC / DFES SES		Three teenage girls are walking their three horses along Pinebrook road. When approached by Police they stated they are unable to transport the horses as they only agist them there and don't have access to horse floats.	OB4	CD11	Facilitator	DPIRD Rep Dave Griffiths		LAWC communicates with Horsey people who volunteer to pick up girls and horses. LAWC coordinates where to collect horses and when and where to take them to. Communicates with DFES re accessing RAPS permits for horsey people to gain entry to affected area. Primacy of Life is the ICs key focus		Slide 23	DFES IC will send Police and DFES responders if it is safe to do so. Preservation of life is key priority. Girls are placed in police car, horses in nearest available paddock. DPIRD rep would be informed of location of horses (via IMT) and would then advise LAWC to register horses for followup in recovery. Vet and Rangers follow up and assess/ triage animals after the fire.
027				16:30				Road Closures: Fisher Rd x SW Hwy, Keysbrook; Fisher Rd x Hall Rd, Keysbrook; Westcott Rd x Henderson, Serpentine -Jarrahdale; Hopeland Rd x Henderson Rd, Hopeland; Punrak Rd x Henderson Rd, Hopeland; Yangedi Rd x Henderson Rd, Hopeland; Yangedi Rd x Karnup Rd, Hopeland Removal of Road Closure: • Mundijong Rd x Paterson St Mundijong ; • South West HWY x Jarradale Rd		CD12	Facilitator	Participants		Capacity of owners to relocate animals/livestock. Where to? RAPS VCP?		Slide 24	The AWEG will enlist the assistance of DPIRD GIS for mapping. The DPIRD Rep on the OASG will obtain contemporary mapping from the IMT. The DPIRD Response Team will appoint a situational awareness officer.

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028					SP5			Spontaneous Volunteers: Whilst monitoring Social Media , the DPIRD Public Information Officer notes the Mundijong Pony Club have posted on Facebook and are self-mobilising with horse floats and are mustering on Armadale Road. Local Government is getting calls from the Pony Club wanting access to start collecting any horses requiring evacuation.	OB 4(n) and 4(o)	CD 13	Facilitator	Participants		Who is going to coordinate that group? How can we utilize public messaging to harness these resources?		Slide 25	Volunteers are registered, coordinated and under the RAPS system, utilised in an orderly manner to evacuate hoofed animals in the affected area. By utilizing the RAPS system, we address safety and can control where they go so as to not interfere with response.
029				16:40				Watch and Act: Hopeland and Serpentine		CD12	Emergency WA website / TWS (phone message) via ExCon					Slide 26	
030				16:40				Bushfire Advice: Keysbrook, Keralup and North Dandalup		CD12	Emergency WA website / TWS (phone message) via					Slide 27	
031				17:00	SP6			Cameron Kennels located in Cardup is under direct threat from the fire. Staff have released all of the current boarding dogs as they were unable to evacuate them and they felt it was the most humane thing to do. There are now 120 stray dogs in the affected area.	OB2 / OB3 / OB 4(m)(l)(o)	CD14	Facilitator	Participants		LG Rangers and LAWC to develop plan of action. RSPCA involvement. Public Information re potentially aggressive animals due to stress. DPIRD Public Information to establish call centre number. For people to report animals. AWEG - establish what plans and resources are available for next 24-48 hours.		Slide 28	Managing stray animals Escaped or released livestock, horses, companion animals and wildlife fleeing a hazard (such as bush-fire) can pose a risk to people, other animals, property or themselves. Stray animals may require containment or impoundment. Legislative powers are available to authorised officers and inspectors providing the authority to move and detain an animal where necessary. • Local Government authorised officers (rangers), and police are able to remove and detain stray and dangerous animals. • General inspectors appointed under the Animal Welfare Act may, under certain conditions, take an animal to a place, put an animal in a vehicle, or direct a person to do so. • Powers under the EM Act also allow hazard management officers and authorised officers to move animals.
032				17:00				ISG Meeting (full): HMA Report; Impact Assessment including impact on area between Nettleton Rd and SW Hwy LAWC /Local Gov advise of evac centres (for people and animals) and arrangements around. Evacuated persons bringing domestic animals to evacuation centres for persons only. Persons arguing at evac centres re animals. Refusing to Leave.		CD15	Facilitator					Slide 29	DPIRD responsibilities for stray animals include: • liaising with and advising local government and other agencies about temporary containment and other welfare needs of animals, and • coordinating the identification and reunification (with owners) of stray animals during an emergency.

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033				17:30				OASG Meeting / All Hazards Liaison Group (AHLG) Meeting Multiple calls received re hoofed animals and requests for assistance from small land holders.		CD16	Facilitator			Multiple calls received re hoofed animals and requests for assistance from small land holders.		Slide 29	Control Document 16
034				1800 (Incident time = 9 hours)	SP7			Rapid Assessment Team has gone through. Multiple reports of deceased livestock throughout Whitby Mundijong and Mardella. Assessments ongoing. Unknown numbers at this time. Potentially significant issue with disposal of carcasses over an extensive area. Overall there are large numbers but they are in small pockets throughout the immediate area. At this stage no intensive commercial agricultural enterprise has been impacted.	OB 4(s)	CD17	Facilitator	Animal Welfare Emergency Group	What action would DPIRD be taking at this point?			Slide 30	
035								Fire impacting Whitby, Mundijong. Losses to 10 properties		CD18	Facilitator	All				Slide 31	
036				18:00	SP8			Horses get easily agitated in extreme weather situations, particularly fire, and even well trained horses may panic. A mare has escaped the Super-R horse stud and run onto SW Hwy where it has been hit by a passing motorist. A ranger is in attendance. He advises from the brand on the horse it is one of the breeding mares from the stud. He is aware these mares are worth at least \$400 000 The horse requires urgent vet attention. Who arranges this?	OB 4 (p)(q)(r)(s)	CD19	Facilitator	Shane BRYANT DPIRD/ Amanda Nardi Wallace.				Slide 32	Insurance Implications - Shane. DPIRD Logistics contacts own / Establishes liability / legislation / limitations. DPIRD Policy on animal euthanasia.
END EX - Slide 33																	
	6-Oct-14	15-Nov-14	Saturday	1500hrs	Actual	EXCON	All Sites	ENDEX include hot debrief To									Evaluators to conduct hot debrief in situ at each exercise location
								Evaluator Debrief									
005																	
006																	