**State-Level Recovery Plan**

**Title**: (*insert name of community)* Recovery Plan

**Name of event:**

**Event date: Plan Date:**

**Introduction**

* background on the nature of the emergency or incident;
* aim or purpose of the plan; and
* authority for plan

**Assessment of Recovery Requirements**

* detail loss and damage to residential, commercial and industrial buildings, transport, essential services (including State and local government infrastructure) and the environment;
* detail impact on the community fabric, individuals and the economy;
* estimate of costs of damage;
* temporary accommodation requirements (includes details of Evacuation Centre’s);
* additional personnel requirements (general and specialist);
* human services (personal and psychiatric support) requirements; and
* other health issues.

**Organisational Aspects**

* identify lead public authorities for the social, built, economic and natural environments;
* detail the composition, structure and reporting lines of the committees set up to manage the recovery process;
* detail the inter-agency relationships and responsibilities;
* detail the roles, key tasks and responsibilities of the various committees and those appointed to various positions, including key community and business stakeholders; and

**Operational Aspects**

* detail resources available and required;
* redevelopment Plans (includes mitigation proposals);
* reconstruction and restoration program and priorities, (including estimated timeframes);
* include programs and strategies of government agencies to restore essential services and policies for mitigation against future emergencies;
* include the program for community and individual support;
* include the program for economic and environmental restoration;
* include the program for restoration/continuation of local government services;
* detail financial arrangements (e.g., assistance programs (DRFA), insurance, public appeals and donations); and
* detail the plan for public information dissemination.

**Administrative Arrangements**

* + detail administration of recovery funding and other general financial issues;
  + detail public appeals policy and administration (including policies and strategies for distribution of funds); and
  + detail office and living accommodation, furniture and equipment details for additional temporary personnel.

**Conclusion**

* + Summarise recovery objectives, goals, priorities and timetable of plan.

**Signed by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**State Recovery Coordinator / State Recovery Controller**