

Independent Market Operator

SM Procedure Change and Development Group

**Minutes of Meeting No. 2**

<b>Location:</b>	IMO Boardroom Level 22, The Forest Centre, 221 St Georges Terrace, Perth
<b>Date:</b>	Tuesday 30th September 2008
<b>Time:</b>	Commencing at 2.00pm to 4.00pm

<b>Attendees</b>		
Bill Bowyer	Renewable Power Ventures	
Alistair Butcher	System Management	
Dora Guzeleva	IMO	
James Heng	Perth Energy	
Phil Kelloway	System Management (Acting Chair)	Will replace Murray Caston as Chair
Rene Kuypers	Babcock & Brown Power	
Wesley Medrana	Synergy	Proxy for Jenni Conroy
Kynan Smith	Synergy	Proxy for Jenni Conroy
Will Street	IMO	
Grace Tan	System Management	Minutes
Nick Walker	Verve Energy	
Perry Wright	Babcock & Brown Wind Partners	

<b>Apologies</b>		
Murray Caston	System Management	
Peter Ryan	Griffin Group	
Rachel Smith	Alinta	

Item	Subject	Action
1.	<p><b>WELCOME AND APOLOGIES/ATTENDANCE</b></p> <p>Noted apologies from Murray Caston, Peter Ryan, Rachel Smith.</p> <p>The Acting Chair opened the meeting and welcomed members to the second meeting of the SM Procedure Change and Development Group, appointed by the Market Advisory Committee (MAC) to assist MAC in developing System Management procedures.</p> <p>The Acting Chair advised that he would replace Murray Caston as Chair, if there were no objections from the Working Group. The Acting Chair asked the IMO to formalise this arrangement with the MAC.</p>	IMO
2.	<p><b>MINUTES OF PREVIOUS MEETING/ACTIONS ARISING</b></p> <p>Agenda Item 2. Proposed PSOP: Operational Data Points for Generators is not in operation yet. System Management has created a further draft of the procedure but this is still subject to internal discussion.</p> <p>Agenda Item 3. PSOP: System Restart Overview has commenced.</p> <p>No other actions items were outstanding.</p>	
3.	<p><b>POWER SYSTEM OPERATION PROCEDURE (PSOP) REVIEW. PROCESS AND TIMELINE</b></p> <p>A draft System Management Power System Operating Procedures Update Note has been circulated and Working Group members were invited to express their views on System Management's proposed plan and timeframe to amend the existing Power System Operating Procedures.</p> <p>The Working Group agreed with the intended approach.</p>	

Item	Subject	Action
4.	<p><b>PSOP: SECURITY. REVIEW AMENDED PSOP</b></p> <p>A draft amended Power System Security Procedure had been circulated and Working Group members were invited to express their views on the amendments.</p> <p>The meeting suggested the following amendments:</p> <ul style="list-style-type: none"> <li>• Section 2: Indicate that the Market Rule references made in this procedure relate to the Market Rules “are current as at 1 October 2008”.</li> <li>• Section 5.1: in the first paragraph, must clarify that Equipment limits “...is derived from Standing Data, System Management will also have regard to any additional information that System Management otherwise becomes aware of...’</li> <li>• Section 5.1: in the third paragraph, must clarify that Equipment limits must also include “...elements of Standing Data...”, not Standing Data in its entirety.</li> <li>• Section 7: in the sixth paragraph, must clarify that the Technical Envelope is based on only “elements of the Technical Rules”.</li> <li>• Section 9. Voltage Control, Section 10 Frequency Control, Section 13. Communication within the SWIS has been shifted to appear after the “Technical Envelope” section and before the “Normal Operating State” section.</li> <li>• Section 11. Ready Reserve has been shifted to appear after “High Risk &amp; Emergency Operating States” section and before “Load Shedding” section.</li> <li>• Section 14: paragraphs 2 to 4 are deleted.</li> </ul> <p>System Management will update the draft Power System Security PSOP with track changes and provide the document to the Working Group for review out of session.</p>	System Management
5.	<p><b>OTHER BUSINESS</b></p> <p>None raised.</p>	
	<p><b>NEXT MEETING</b></p> <p>Tuesday 4<sup>th</sup> November 2008. Commencing from 2pm to 4pm.</p>	Chair

## Closed

The Chair declared the meeting closed at 4:00 pm.