

Our Ref: 2-1-2/025V02

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## **CIRCULAR TO DEPARTMENTS AND AUTHORITIES NO. 2 OF 1994**

### **LEAVE TO ATTEND LOCAL GOVERNMENT BUSINESS**

This circular replaces the previous two circulars, numbered 15 of 1983 and 7 of 1984, which refer to leave to attend to local government business. All Government employees who are elected to local councils will continue to be entitled to apply for 7.5 hours paid leave per month to attend council meetings and standing committee meetings which are held during working hours.

Flexible work time arrangements may be used in cases where the provision is not sufficient for the employee to meet the essential activities as a council member.

Any leave will be granted at the discretion of the Chief Executive Officer and is subject to departmental convenience.

Noel Whitehead

CHIEF EXECUTIVE OFFICER

11 March 1994

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**While we endeavour to provide accurate and up-to-date information, DOPLAR is not responsible for the results of any actions taken or not taken based on the information provided.**