



Electrical Licensing Board Policy Number ELB – EC001 – 10/2021 Requirements for the issue of an Electrical Contractor’s Licence	
Purpose	This policy provides the criteria the Electrical Licensing Board require to be met for an Electrical Contractor’s Licence to be issued.
Regulation/s	The following Regulations of the Electricity (Licensing) Regulations 1991 apply to this policy: <ul style="list-style-type: none">• Regulation 33 (1)• Regulation 36 (1), (2) & (3)• Regulation 39 (1), (2) & (3)• Regulation 40 (1), (2), (3) & (4)
Policy	<p>Requirements for the issue of an Electrical Contractor’s Licence</p> <p>An Electrical Contractor’s Licence can be issued subject to the applicant meeting and evidencing the following requirements:</p> <p><u>Management Representative</u></p> <p>The applicant or a nominated person in the employ of the applicant who is concerned with the management or conduct of the business, meets one of the following criteria:</p> <ul style="list-style-type: none">a) Has completed successfully, within the last five years the following units of the Electrical Contractor Training Program:<ul style="list-style-type: none">• EA102 – Establishing a Contracting Business;• EA103B – General Legislative Requirements;orb) Has been registered as a Management Representative for an Electrical Contractor’s Licence in Western Australia within the last five years;orc) Is the holder of a current Electrical Contractors Licence from another State or Territory of Australia as a Sole Trader;ord) Is a person responsible for the management or conduct of the business for a current Electrical Contractor’s Licence from another State or Territory of Australia held by a Partnership or Body Corporate;ore) Has within the last five years, been an Inspector as designated under section 12 of the <i>Energy Coordination Act 1994</i>.

	<p><u>Nominee</u></p> <p>The applicant or a nominated person in the employ of the applicant, who holds a Western Australian Electrician’s Licence meets one of the following criteria:</p> <p>a) Has completed successfully, within the last two years the following units of the Electrical Contractor Training Program:</p> <ul style="list-style-type: none"> • WAE200 – Electrical Operational Requirements; <p>or</p> <p>b) Has been registered as a Nominee for an Electrical Contractor’s Licence, or In-House Electrical Installing Licence in Western Australia within the last two years;</p> <p>or</p> <p>c) Has within the last two years, been an Inspector as designated under section 12 of the <i>Energy Coordination Act 1994</i>.</p> <p><u>Certificate of Currency</u></p> <p>Provision of a Certificate of Currency, from a reputable insurer, providing civil (public) liability in respect of the work of an electrical contractor, issued within the last 30 days.</p>
	<p>Equivalent Qualifications</p> <p>As of 1 August 2021 the units EA103A – Operation (Electrical) Legislative Requirements and WAE100 – Electrical Requirements were superseded by WAE200 – Electrical Operational Requirements.</p> <p>A transitional period of two years has been adopted, allowing for the acceptance of the following units, for the purposes of the meeting the nominee training requirements until 31 July 2023:</p> <ul style="list-style-type: none"> • EA103A – Operation (Electrical) Legislative Requirements; and • WAE100 – Electrical Requirements.
	<p>General</p> <p>The policy does not constrain the Board’s capacity to depart from this policy as appropriate to the circumstances of any particular application.</p>
<p>Endorsement</p>	<p>This policy was endorsed by the Electrical Licensing Board at its meeting held on 21 October 2021.</p> <p>This policy supersedes Policy EC001 – 12/2012 – ‘Requirements for the issue of an Electrical Contractor’s Licence’.</p>

Resolved by the Board	Meeting Date: 21 October 2021	Item Number: 3.5.1
Chairperson	Signature 	Date: 21/10/21
Next review	October 2024	