



## Restoration of Name to the Electrical Licensing Register (Electrician) Expired up to two years

**Form R140A**

<b>Application checklist</b>	<p><b>Use this checklist reminder to ensure that you complete all parts of the application and attach all necessary supporting documents.</b></p> <p><input type="checkbox"/> Non-refundable restoration fee.</p> <p><input type="checkbox"/> Registration fee for <b>one year</b>      OR      <input type="checkbox"/> Registration fee for <b>five years</b>.</p> <p><input type="checkbox"/> Personal and contact details completed.</p> <p><input type="checkbox"/> Fit and Proper assessment – Fit and Proper declaration (p.4) completed OR National Criminal History Check attached.</p> <p><input type="checkbox"/> Proof of identification (<b>minimum of 100 points</b>) in accordance with the attached Fact Sheet.</p> <p><input type="checkbox"/> Declaration completed.</p>			
<b>Credit card details remain confidential</b>	<p><b>Payment Details</b>      (Payment will appear as “WA Gov – DMIRS” on your bank statement)</p> <p><input type="checkbox"/> Cheque enclosed (made payable to Department of Mines, Industry Regulation and Safety)</p> <p><input type="checkbox"/> Credit Card payment      <input type="checkbox"/> MasterCard      <input type="checkbox"/> Visa</p> <p>Card Number    _____ / _____ / _____ / _____      Expiry Date    <input type="text"/> / <input type="text"/></p> <p>Cardholder’s Name: _____ (PLEASE PRINT)</p> <p><i>I authorise the Department to deduct the current prescribed fee, including any applicable late fee. Fees are subject to change on 1 July each year.</i></p> <p>Cardholder’s Signature: _____      Date: _____</p> <p>Cardholder’s contact phone number: _____</p>			
<b>OFFICE USE ONLY</b>				
<b>Licence No:</b>	<b>Department Code</b>	<b>EL</b>	<b>Chart Description</b>	<input type="checkbox"/> Application Fee
<b>Total Due</b>	\$	<b>Link Licence to payment</b>	<b>Yes</b>	<input type="checkbox"/> Renewal Fee - 1 year or
				<input type="checkbox"/> Renewal Fee – 5 years

You may lodge your completed application:

**By post addressed to:**

**Licensing Services**  
 Department of Mines,  
 Industry Regulation and  
 Safety  
 Locked Bag 100,  
 EAST PERTH WA 6892

**In person:**

**Customer Service**  
 Level 1, Mason Bird Building  
 303 Sevenoaks Street  
 CANNINGTON  
 Hours: 8:30am to 4:30pm  
 Monday to Friday

**Enquiries Only**

Telephone: (08) 6251 2000

Email (**Do Not Email Form**)

[electricallicensing@dmirs.wa.gov.au](mailto:electricallicensing@dmirs.wa.gov.au)

Internet

[www.dmirs.wa.gov.au/building-and-energy](http://www.dmirs.wa.gov.au/building-and-energy)

Please ensure you have provided all required information and supporting documentation as per the application checklist. Failure to submit a complete application may result in the cancellation of your application and loss of the application fee.

Please print neatly in BLOCK LETTERS with a black or blue pen only

**Details of electrician's licence to be restored**

Licence No: \_\_\_\_\_ Date Expired: \_\_\_\_\_

**Applicant Details**

Title:  Mr  Mrs  Ms  Other \_\_\_\_\_

Surname: \_\_\_\_\_

Given Names: \_\_\_\_\_

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Residential\* address**

*\*Required for publication on the Register. Cannot be a PO Box.*

Street: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

**Postal address\***

As above *\*Address for correspondence from the Department.*

Street: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

**Contact details**

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Mobile Phone\*: \_\_\_\_\_

Email\*: \_\_\_\_\_

*\*Required to receive courtesy renewal reminder notifications via SMS and email and other important information related to your licence*

**Fit and Proper Assessment**

**Statutory Declaration:** A person applying for an electrical workers licence is required to provide a **statutory declaration** attesting to the fact that they have not been convicted of any offences under Australian law, excluding motor traffic offences. Please see page 4 for the Statutory Declaration.

OR

**National Criminal History Check:** A person who is unable to provide a statutory declaration attesting to the fact that they have not been convicted of any offences under Australian law, excluding motor traffic offences, is **required to provide a National Criminal History Check (NCHC)** from the approved list of providers, available here: [www.dmirs.wa.gov.au/licensingpolicechecks](http://www.dmirs.wa.gov.au/licensingpolicechecks). If you are providing a hard copy of the NCHC it must be the original or a certified copy. An electronic NCHC can be verified online and does not need to be certified. For more information about how to obtain a NCHC, go to: [www.dmirs.wa.gov.au/licensingpolicechecks](http://www.dmirs.wa.gov.au/licensingpolicechecks). The date of issue of the NCHC must be within three (3) months of the date you lodge it.

**Proof of identification**

Please attach proof of identification (**minimum 100 points**) in accordance with the attached Fact Sheet.

**Declaration**

**Licence holder to sign and date**

Regulation 59 of the Electricity (Licensing) Regulations 1991 makes it an offence for a person to:

- falsify any matter pertaining to an application;
- provide any document or other evidence relating to qualifications or experience that is forged, false or fraudulent;
- provide any document in support of an application that is wrongfully represented as pertaining to the applicant; or
- give a false testimonial in connection with this application.

By signing this declaration, you give consent to the Electrical Licensing Board, duly authorised officers of the Department of Mines, Industry Regulation and Safety or persons acting on behalf of the Board or the Department to make enquiries and to receive and disclose any information for the purpose of determining this application.

**Declaration**

I

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**Full name of applicant**

- 1 authorise the Electrical Licensing Board, the Department of Mines, Industry Regulation and Safety or persons acting on behalf of the Board or the Department to make enquiries considered necessary to assess this application. My general consent includes the specific consent to the acquisition of copies of my criminal records. I agree that the Board can use any or all information received pursuant to this authority for the purposes of the assessment or audit of this application; and
- 2 sincerely declare that this application is true and correct.

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Signature

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Date

**Electrical Licensing Board  
'Fit and Proper' Statutory Declaration No.1**

I, \_\_\_\_\_,  
(Name of person making the declaration)

of \_\_\_\_\_,  
(Residential address of the person making the declaration)

of the occupation \_\_\_\_\_,  
(Occupation of the person making the declaration)

Sincerely declare as follows -

that I have not been convicted of any offences under any Australian law, not including offences under motor traffic laws.

This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.

This declaration is made under the *Oaths, Affidavits and Statutory Declarations Act 2005 (WA)*

at \_\_\_\_\_  
(Place of declaration)

on \_\_\_\_\_  
(Date on which the declaration is made)

by \_\_\_\_\_  
(Signature of person making the declaration)

in the presence of —

\_\_\_\_\_  
(Name of authorised witness)

\_\_\_\_\_  
(Qualification as such witness)

\_\_\_\_\_  
(Signature of witness)

Persons authorised to witness a statutory declaration are listed in Schedule 2 of the *Oaths, Affidavits and Statutory Declarations Act 2005 (WA)*

[https://www.legislation.wa.gov.au/legislation/statutes.nsf/main\\_mrtitle\\_648\\_homepage.html](https://www.legislation.wa.gov.au/legislation/statutes.nsf/main_mrtitle_648_homepage.html)

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## FACT SHEET

### Proof of identity requirements for applicants for an electrical licence or gasfitting permit

Licensing Services maintains a register of licensed electrical and gas operatives and ensures that the information is accurate and confidential, protecting operatives against the possible fraudulent use of their name. This fact sheet explains the requirements for an applicant to prove his or her identity.

**APPLICANTS MUST PROVE THEIR IDENTITY BY PRESENTING AS MANY DOCUMENTS FROM THE FOLLOWING LISTS SO AS TO SCORE A MINIMUM OF 100 POINTS.**

**AT LEAST ONE DOCUMENT PROVIDED MUST SHOW THE SIGNATURE OF THE APPLICANT.**

**CREDIT CARDS, DEBIT CARDS OR BANK STATEMENTS CANNOT BE ACCEPTED FOR PROOF OF IDENTIFICATION.**

**Must include the Name of the signatory verified from one of the following: 70 POINTS**

- Birth certificate (not an extract)
- Australian Citizenship certificate
- International travel document / Current passport
- Expired passport which has not been cancelled and was current within the preceding 2 years
- Other document of identity having the same characteristics as a passport  
(E.g. this may include some diplomatic documents and some documents issued to refugees)

**NOTE: ONLY ONE DOCUMENT FROM THE ABOVE LIST CAN BE ACCEPTED FOR 70 POINTS.**

**Must include the name and a photograph or signature of signatory verified from one of the following: 40 POINTS**

- A current licence or permit issued under a law of the Commonwealth, a State or Territory
- An identification card issued to a public employee
- An identification card issued by the Commonwealth, a State or Territory as evidence of the person's entitlement to a financial benefit
- An identification card issued to a student at a secondary or tertiary education institution
- A current Australian Driver's Licence

**Must include the Name and Address of signatory verified from any of the following: 35 POINTS**

- Document verifying employment (A current employer, or a previous employer within the last 2 years)
- Document from a rating authority (e.g. land rates)

**Must include the Name of signatory verified from any of the following: 25 POINTS**

- Marriage certificate
- Council rates notice
- Telephone account
- Medicare card
- Records of Public Utility
- Transperth Smartrider cards (for students only)

**Must include Name and Date of Birth of signatory verified from any of the following: 25 POINTS**

- Records of primary, secondary or tertiary educational institution attended by the signatory within the last 10 years
- Records of a professional or trade association of which the signatory is a member
- Proof of Age/Photo card
- Current Foreign Driver's Licence

**THE DOCUMENTATION PROVIDED MAY BE A PHOTOCOPY OF THE ORIGINAL DOCUMENT.**