



CHARGE UP



Charge Up Round 3 - Commercial Quote Requirements

Before applying for Round 3 of the [Charge Up Electric Vehicle \(EV\) Charging Grants](#) (Charge Up Grants), you will need to obtain quotes from a **fully independent party** for the:

1. supply of EV charging **hardware**;
2. supply of a two-year **software** subscription; and
3. **installation** of the EV chargers.

These quotes will enable your application to be assessed and the correct grant funding amounts to be calculated. Your application may also require a **quote for network upgrades** from your network provider. Before obtaining this quote, you should contact the Charge Up team via email on chargeup@demirs.wa.gov.au.

This fact sheet will help you navigate the process of obtaining hardware, software and installation quotes including information on:

- who you can obtain the quote(s) from;
- what should be included in the quote(s); and
- some examples of quotes for the most common supply arrangements.

Who should you obtain quotes from?

It is recommended that you conduct your own research and obtain several quotes from qualified and experienced professionals. **Quotes must be obtained from** either (i) an Approved Software Supplier, (ii) an electrical contractor and/or (iii) an EV charger installer. All parties must be **fully independent** to the grant applicant.

Quotes are usually obtained via one of three common supply arrangements:

1. turnkey service from an **Approved Software Supplier**;
2. turnkey service from an **electrical contractor**; and
3. applicant engages an **Approved Software Supplier, installer** and/or **electrical contractor** separately.

What should be included in the quote(s)?

Quote(s) must individually itemise costs for the following items.

- **EV charger hardware** from the Round 3 Approved List of Software and Hardware ([Approved List](#)), including the:
 - **manufacturer** name;
 - charger **type** (AC or DC) and **size** (kW); and
 - **model** number.

- **EV charger installation** including:
 - **eligible civil and electrical works** – detailed breakdown of installation components (see below); and
 - **two-year maintenance plan** – cost itemised separately.
- **Software subscription** (for two-years) –software platform and provider on the [Approved List](#).

Costs that are not in one of these three categories **are not eligible for grant funding** and must be listed separately on the quote. This includes **ineligible installation works** (see below).

Eligible installation works	Ineligible installation works
Civil works such as trenching and laying plinths.	Equipment that is installed for the provision of future EV charging infrastructure.
Electrical works such as cabling and switchboard upgrades.	Additional cables and cable holders.
Purchase and installation of energy management systems (if required).	Optional items such as bay painting and installing bollards.
Commissioning of hardware and/or software.	Feasibility studies, business case development or council approval costs (if required).
Credit card reader.	Grant application costs.
Maintenance plan for a two-year period (mandatory for public chargers).	



Quote Requirement Examples

See below examples of quotes for the three most common supply arrangements.

Example 1. Turnkey service from an Approved Software Supplier

This is where an Approved Software Supplier provides a quote for all three components of the project. This is known as a turnkey service, and all suppliers on the [Approved List](#) can provide this type of service.

Number of quote(s): One quote.

Quote: Covers **all components** required by the Charge Up Grants.

See a **sample quote below** for this arrangement. Noting that this is for demonstration purposes only and all costs or indicative.

Please itemise hardware, software and installation components.	Chargers R Us ABN: 12345		Site: 1 Grant Street, Success, WA	
	Bill to: Electric Way Cafe Pty Ltd			
	Item	QTY	Rate (ex GST)	Amount (ex GST)
	EV Charger (hardware) Include manufacturer name, and model number as per the Approved List.	2	\$1,500	\$3,000
Software providers may charge per port or per charger.	Installation Eligible civil works Eligible electrical works	1	\$5,000	\$5,000
	Maintenance (mandatory for public chargers) 2-year maintenance plan.	2	\$250	\$500
	Software Annual software subscription per port (This covers 2 ports for 2 years).	4	\$200	\$800
Add optional extras as separate line items.	OPTIONAL – Ineligible works i.e. bay painting.	2	\$100	\$200



Example 2. Turnkey service from an electrical contractor

This is where an electrical contractor provides the turnkey service.

Number of quote(s): two quotes, which will both need to be provided when applying.

Quote 1: From the electrical contractor addressed to the applicant, covering **all components** required by the Charge Up Grants.

Quote 2: Software quote from an Approved Software Supplier of the chosen software platform addressed to the electrical contractor.

Note: Both quotes for software should align with the price of the software in the [Approved List](#). See **sample quotes below** for this supply arrangement. Noting that this is for demonstration purposes only and all costs or indicative.

Please itemise **hardware, software and installation** components.

Chargers R Us ABN: 12345		Site: 1 Grant Street, Success, WA	
Bill to: Electric Way Cafe Pty Ltd			
Item	QTY	Rate (ex GST)	Amount (ex GST)
EV Charger (hardware) Include manufacturer name and model number as per the Approved List.	2	\$1,500	\$3,000
Installation Eligible civil works Eligible electrical works	1	\$5,000	\$5,000
Maintenance (mandatory for public chargers) 2-year maintenance plan.	2	\$250	\$500
Software Annual software subscription per port (This covers 2 ports for 2 years).	4	\$200	\$800
OPTIONAL – Ineligible works i.e. bay painting.	2	\$100	\$200

Software providers may charge per port or per charger.

Add optional extras as separate line items.

The cost of software should align in both quotes

Software R Us ABN: 54321		Site: 1 Grant Street, Success, WA	
Bill to: Chargers R Use			
Item	QTY	Rate (ex GST)	Amount (ex GST)
Software Annual software subscription per port (This covers 2 ports for 2 years).	4	\$200	\$800



Example 3. Independently sourced quotes from an Approved Software Supplier, installer and/or electrical contractor

This is where the applicant **independently sources quotes** for the three components, including from an Approved Software Supplier.

Number of quote(s): two or three quotes covering the three required cost items. All quotes will need to be provided when applying.

Quote 1: Software quote from an Approved Software Supplier addressed to the applicant.

Quote 2: Hardware and/or installation quote from an installer or electrical contractor, addressed to the applicant.

Quote 3 (if required): A third quote is required if supply and installation of the EV charging hardware are provided by different businesses.

See **sample quotes below** for this supply arrangement. Noting that this is for demonstration purposes only and all costs or indicative.

Please itemise hardware and installation components.

Chargers R Us ABN: 12345		Site: 1 Grant Street, Success, WA	
Bill to: Electric Way Cafe Pty Ltd			
Item	QTY	Rate (ex GST)	Amount (ex GST)
EV Charger (hardware) Include manufacturer name and model number as per the Approved List.	2	\$1,500	\$3,000
Installation Eligible civil works Eligible electrical works	1	\$5,000	\$5,000
Maintenance (mandatory for public chargers) 2-year maintenance plan.	2	\$250	\$500
OPTIONAL – Ineligible works i.e. bay painting.	2	\$100	\$200

Add optional extras as separate line items

Software providers may charge per port or per charger.

Software R Us ABN: 54321		Site: 1 Grant Street, Success, WA	
Bill to: Electric Way Cafe Pty Ltd			
Item	QTY	Rate (ex GST)	Amount (ex GST)
Software Annual software subscription per port (This covers 2 ports for 2 years).	4	\$200	\$800