



In-House Installing Work Licence notification for:

- **Change of legal name where the ACN has not changed; or**
- **Change of business name (trading name).**

Form R025B

Licence number	<p>In-House Installing Work Licence Number: _____</p> <p>Existing In-House Installing Work Licence legal name (i.e. Individual, partnership, company)</p> <p>_____</p>
Name change details	<p>Indicate the applicable name change/s below:</p> <p><input type="checkbox"/> Tick this box if you have changed the company name where the Australian Business Number (ACN) has <u>not</u> changed.</p> <p>Provide below new company name registered by Australian Securities and Investments Commission (ASIC).</p> <p>_____</p> <p><input type="checkbox"/> Tick this box if you are using a business name (trading name) other than the legal name.</p> <p>Provide below all business names registered by ASIC.</p> <p>_____</p> <p><input type="checkbox"/> Tick this box if you are not using a business name. This will remove any existing Business Name/s on the In-House Installing Work Licence.</p>

You may lodge your completed notice:

By post addressed to:

Licensing Services
 Department of Mines, Industry
 Regulation and Safety
 Locked Bag 100
 EAST PERTH WA 6892

In person at:

Customer Service
 Level 1, Mason Bird Building
 303 Sevenoaks Street
 CANNINGTON
 Hours: 8:30am to 4:30pm
 Monday to Friday

By email:

electricallicensing@dmirs.wa.gov.au

Telephone: (08) 6251 2000