



Application to renew an Interstate Asbestos Removal Licence

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This form is designed to be used with the FREE Adobe Acrobat Reader application. [Click here to download Acrobat Reader.](#)
Alternatively the form can be printed and completed by hand, scanned and submitted (with all attached documents).

Lodgement options

You may lodge your completed application **ONLINE** or:

By Post:

Licensing Services
Department of Mines, Industry Regulation and Safety
Locked Bag 100
EAST PERTH WA 6892

In Person:

Department of Mines, Industry Regulation and Safety
Level 1, Mason Bird Building
303 Sevenoaks Street, Cannington
Monday to Friday: 8.30am - 4.30pm

If you are submitting this form online, you will be able to make payment using the Department's secure payment gateway.

If you are submitting this form by post and are making payment by credit card, you must also complete the Application Payment form available at www.commerce.wa.gov.au/publications/licensing-application-payment-form-1 and attach it to your application.

Enquiries:

Phone: 1300 424 091

Email: worksaferegistration@dmirs.wa.gov.au

Office use only

Total Fee (\$)	Department code	Chart description
	<input type="checkbox"/> WL	<input type="checkbox"/> Asbestos class A – renewal
	<input type="checkbox"/> WR	<input type="checkbox"/> Asbestos class B – renewal

Application to renew an Interstate Asbestos Removal Licence

1. Applicant details

Entity type: Body corporate (Section 2a) Individual (Section 2b)

If you are a body corporate and your registered office is located outside WA, or you are an individual and you reside outside WA, please provide details as to the circumstances which justify the grant of the licence. Continue on an additional page if required.

2. Details of current equivalent Asbestos Removal Licence

Provide details of your current Asbestos Removal Licence issued under corresponding WHS law. Please refer to the Applicant Guide – Application for an Asbestos Removal Licence to determine if you qualify.

Please attach a copy of your current licence to this application

Licence number:

Expiry date*:

/ /

*The application to renew must be made before the expiry of the licence

Class of Asbestos Removal: Class A Class B

2a. Renewing as a Body Corporate

Body Corporate name:

ACN (Australian Company Number):

Business Name (if applicable) a business name extract is required:

Registered address *must be within Western Australia unless otherwise specified above

Street address:

Suburb:

State:

Postcode:

Postal address

As above Street address or PO Box:

Suburb:

State:

Postcode:

Phone (day):

Phone (mobile):

Email:

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2b. Renewing as an Individual

Family name: **First name:** **Other name(s):**

Date of birth: / / **Place of birth:**

Residential address *must be within Western Australia unless otherwise specific

Street address:

Suburb: **State:** **Postcode:**

Postal address

As above **Street address or PO Box:**

Suburb: **State:** **Postcode:**

Phone (day): **Phone (mobile):** **Email:**

3. Competency declaration

The applicant (licence holder) must complete this competency declaration.

I declare that I, or a supervisor nominated by me, have maintained the competency required to carry out the work covered by the licence, by:

- regular ongoing use of these skills over the last term of my licence; and/or
- obtaining retraining or reassessment; and/or
- taken other action required pursuant to the conditions of my licence.

Declaration of an individual applicant

Full name:

Signature: **Date:** / /

Declaration of a Body Corporate applicant

Please refer to Section 127 CA of the *Corporations Act 2001* if signing as a Body Corporate applicant

Position: **Full name:**

Signature: **Date:** / /

Position: **Full name:**

Signature: **Date:** / /

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4. Nominated supervisor

(provide additional pages as required)

A person who holds an asbestos removal licence must ensure that asbestos removal work authorised by the licence is supervised by a nominated supervisor, who is at least 18 years of age.

If you are applying to renew as a company, you must provide the details of at least one competent person (**nominated supervisor**) who has been engaged to supervise the asbestos removal work to be authorised by the licence.

If you are applying to renew as an individual, you may be the **nominated supervisor** for the purposes of supervising the asbestos removal work to be authorised by the licence.

4a. Details of nominated supervisors (provide additional as required)

Individual applicant confirming details are the same as above

Family name:

First name:

Other name(s):

Date of birth:

Place of birth:

Residential address

Street address:

Suburb:

State:

Postcode:

Phone (day):

Phone (mobile):

Email:

5. Nominated Supervisor competency

The Nominated Supervisor must complete this competency declaration.

I declare that I:

- hold a certification for the specified VET course for supervision of the asbestos removal work to be authorised by the licence; and
- have appropriate experience in the asbestos removal work to be authorised by the licence; and
- have carried out asbestos removal work of the type authorised by the licence on behalf of the applicant during the term of the licence.

Full name:

Signature:

Date:

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6. Identification

To establish proof of identity, the nominated supervisor/s and individual applicants must provide **ONE** primary document or at least **THREE** secondary documents. At least one of those documents must evidence the age of the nominated supervisor/applicant (at least 18 years).

For more examples please refer to the *Applicant Guide – Application for an Asbestos Removal Licence*

Primary Identification

- Australian Passport – Current or expired within the last two years, but not cancelled
- A current driver's licence, learners permit or **any other photographic identity document** issued under Australian Law
- International Passport or other documents with same characteristics of Passport. Current, not expired or cancelled
- Current International Driver's Licence or an overseas driver's licence recognised by the WA Department of Transport (in English or translated in English)
- Police and Defence identification cards
- State or Commonwealth employee photo identification card with DOB
- Western Australian Photo Card (formerly Proof of Age)

Secondary Identification

- Birth certificate or certified extract
- Australian Citizenship or naturalisation document
- Current entitlement card issued by a State or Commonwealth Government department (for example, a Medicare, Pension, Health or Veteran)
- Utility bill (for example telephone, gas or electricity account) not more than 12 months old
- Water, local rate notice or land valuation notice not more than 12 months old
- Electoral enrolment card or other evidence of enrolment not more than two years old
- Student Identification Card (Secondary/Tertiary)

Do NOT include credit/debit cards or bank statements as proof of identification

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7. Probity questions

(Please answer 'Yes' or 'No' to the following) *You may refer to the Applicant Guide for the definition of corresponding WHS law.

1. Do you hold an equivalent licence under a corresponding WHS law? Yes No

2. Have you, the body corporate or any of the officers of the body corporate, ever been convicted or found guilty of an offence under the Act, or the Regulations, or under any corresponding WHS laws? Yes No

3. Have you, the body corporate or any of the officers of the body corporate, ever been convicted or found guilty of any offence in relation to the unlawful disposal of hazardous waste under the *Environmental Protection Act 1986*? Yes No

4. Have you, the body corporate or any of the officers of the body corporate, ever entered into an enforceable undertaking under the Act or under any corresponding WHS law? Yes No

5. Have you, the body corporate or any of the officers of the body corporate, ever been refused an equivalent licence under a corresponding WHS law? N/A Yes No

6. Have you, the body corporate or any of the officers of the body corporate, previously held an equivalent licence under a corresponding WHS law? Yes No

7. If you answered yes to question 6, were any conditions imposed on that licence? N/A Yes No

8. If you answered yes to question 6, was that equivalent licence suspended or cancelled? N/A Yes No

9. If you answered yes to question 8, were you, the body corporate or any of the officers of the body corporate, disqualified from applying for any licence? N/A Yes No

7a. Answering the above questions

If you answered 'yes' to any of the above questions, attach details. Attached N/A

A 'yes' response will be considered by the WorkSafe Commissioner on the facts presented, and may not affect your application to be licensed.

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8. Declaration

Section 268 of the *Work Health and Safety Act 2020* provides for penalties of up to \$12 500 for a person who gives information that the person knows to be false or misleading in a material particular or omits any matter or thing without which the information is misleading; or who provides a document that the person knows to be false or misleading in a material particular. By signing this application form you declare that the information and documents you have provided in support of this application are true and correct. In addition, by signing this form, you give consent to the WorkSafe Commissioner, or persons so directed, to obtain on your behalf any document, record, file, or information that may be necessary and relevant to consider this application.

Declaration of an individual applicant

Full name:

Signature:

Date:

Declaration of a Body Corporate applicant

Please refer to Section 127 CA of the *Corporations Act 2001* if signing as a Body Corporate applicant

Position:

Full name:

Signature:

Date:

Position:

Full name:

Signature:

Date:

Declaration of the nominated supervisor

Full name:

Signature:

Date:

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9. Application checklist

Please ensure you have provided/completed each of the following:

- Sections 1-8 of the application form have been completed
 - Application fee – refer to the WorkSafe website for the current fees
 - A copy of your current equivalent Asbestos Removal Licence issued under corresponding WHS law
 - Proof of identification for each nominated supervisor, and individual applicants, including evidence of age – refer to the *Applicant Guide – Application for an Asbestos Removal Licence*
 - A copy of the Business Name Extract if trading under a business name
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