



Government of **Western Australia**  
 Department of **Mines, Industry Regulation and Safety**  
**Consumer Protection**

**LAND VALUERS LICENCE  
 RENEWAL APPLICATION**  
 Departments ABN: 6904103350356

Licence Number: LV

To complete the application the following must accompany this form:

	✓

**An original or duly certified Police check, less than three (3) months old.** Information about accepted police checks is available at [www.commerce.wa.gov.au/CP/policechecks](http://www.commerce.wa.gov.au/CP/policechecks).  
*Certified copies of supporting documents will be accepted and original documents will not be returned. A list of occupations that are authorised to witness and certify documents can be found at [www.commerce.wa.gov.au/CP/authorisedwitness](http://www.commerce.wa.gov.au/CP/authorisedwitness).*

**Renewal fee.** For the current fee see [www.commerce.wa.gov.au/CP/licensingfees](http://www.commerce.wa.gov.au/CP/licensingfees).  
*Fees are exempt from GST, non-refundable and are subject to change without notice. Part payments cannot be accepted.*

**Renewal applications received within 28 days after the expiry date will be accepted but will incur a 25% late fee. Applications received more than 28 days after the expiry date cannot be accepted. Incomplete applications are not accepted and will be returned.**

**CREDIT CARD PAYMENT DETAILS**

Card Type    Visa        Mastercard        (Only Visa and Mastercard accepted)

Card Number   

Card Holder     Please print

Expiry Date      /     

Signature / Authorisation        Date   

\*Fees are subject to change on 1 July of each year

OFFICE USE ONLY					
<b>Licence No:</b>		<b>Department Code</b>	LV	<b>Chart Description</b>	Renewal application
<b>Total Due</b>	\$	<b>Link Licence</b>	Yes	<b>Late Fee</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>

# LAND VALUERS LICENCE RENEWAL APPLICATION

Department's ABN: 69 410 335 356

The *Land Valuers Licensing Act 1978* requires that the Commissioner for Consumer Protection must be satisfied that licensees are of good character and repute and competent to carry out the duties of a licensee. To assist in determining these factors, please answer "Yes" or "No" to the following questions.

Since your last application, have/are you:	Yes or No
(a) been convicted, or found guilty of <b>any</b> offences, including convictions which resulted in a suspended sentence? <i>(Include all offences which went to Court, including traffic offences. Do not include spent convictions.)</i>	
(b) aware of <b>any</b> legal proceedings currently pending against you for an offence, including proceedings by way of appeal or review?	
(c) been the subject of <b>any</b> adverse finding by a Government Board, Tribunal or Agency, e.g. the Corruption and Crime Commission?	
(d) had <b>any</b> occupational licence or application refused, cancelled or suspended?	
(e) been disqualified from holding <b>any</b> occupational licence?	
(f) been subject to <b>any</b> disciplinary action by a licensing authority?	
(g) had <b>any</b> investigations or legal proceedings commenced against you or an associated entity, which may result in action being taken in relation to an occupational licence currently held?	

## Authorisation and Declaration

In order to assist with the determination of this application, I authorise the Commissioner, or persons so directed, to obtain on my behalf any document, record, file or information that may be necessary and relevant to consider my fitness and propriety to hold a licence, including but not limited to records relating to my criminal history or current/previous occupational licences or other relevant information.

I declare that the information and documents given with or in support of this application, whether or not provided at the time of or subsequent to lodgement, are true and correct. I understand that providing false or misleading information to the Commissioner or Chief Executive Officer is an offence under section 33A of the *Land Valuers Licensing Act 1978*.

Applicants full name: .....

Signature of Applicant: ..... Date: .....

**Should you require assistance with completing this form please contact Licensing by telephone on 1300 304 064 (within Australia) or email [cplicensing@dmirs.wa.gov.au](mailto:cplicensing@dmirs.wa.gov.au).**

## Change of particulars of the licensee?

You are reminded that you must provide written notification of any changes to your particulars (name, employment or address) within one month of the change occurring.

The publicly available details held by the Commissioner can be checked on the online licence search at [www.commerce.wa.gov.au/CP/licencesearch](http://www.commerce.wa.gov.au/CP/licencesearch). The form to notify of a change of personal particulars can be downloaded at [www.commerce.wa.gov.au/CP/forms](http://www.commerce.wa.gov.au/CP/forms).

***As of January 2019 the Department will send courtesy reminders to renew licences via SMS and email only  
Please ensure your contact details are kept up to date or you may not receive renewal reminders.***

Postal Address: .....

Contact Email: .....

Contact Mobile No: .....

Your completed application may be lodged:

**By post addressed to:**

**Licensing Services**  
Department of Mines, Industry  
Regulation and Safety  
Locked Bag 100,  
EAST PERTH WA 6892

**In person at:**

**Customer Service**  
Level 1, Mason Bird Building  
303 Sevenoaks Street  
CANNINGTON  
Hours: 8:30am to 4:30pm  
Monday to Friday

**In person (drop off only) at:**

Department of Mines, Industry  
Regulation and Safety  
Level 2, Gordon Stephenson House  
140 William Street, PERTH  
Hours: 8:30am to 4:30pm  
Monday to Friday