



Firearm and Baton Endorsement Instructions to Application

SECURITY AND RELATED ACTIVITIES (CONTROL) ACT 1996

LICENSING ENFORCEMENT DIVISION

303 Sevenoaks Street Cannington, Western Australia 6107

Post: Locked Bag 9 East Perth WA 6892

Email: securitylicensing@police.wa.gov.au

Telephone: 1300 171 011

This form provides instructions to applicants who intend to submit a Firearm and/or Baton Endorsement application.

Instructions to all applicants - follow all of these steps to complete your application.

You must carefully complete all sections and attach all required documents.

If you have any queries regarding the completion of the application, contact Licensing Services on 1300 171 011.

Incomplete applications will not be accepted for processing.

Section 1: Personal Details

Enter your full Name, Date of Birth, Residential Address, Postal Address, Email Address and all Telephone Numbers.

NOTE: Postal addresses can be marked "As Above"

Section 2: Endorsement

Select the endorsement(s) that you wish to have included on your Security Officer Licence.

Section 3: Firearm Endorsement Employer Details

List all companies who will be employing you in an armed capacity and provide their Corporate Firearms Licence Number.

Ensure that you include a letter of intent from each employer who intends to employ you in an armed capacity.

Section 4: Baton Endorsement Employer Details

Is the baton owned by you? If so you need to provide the baton serial number.

List all companies who will be employing you in an armed capacity

Ensure that you include a letter of intent from each employer who intends to employ you in an armed capacity.

Section 5: Declaration

Do not sign this without a member of the Police Service to witness.

Relevant Documentation

Firearm Endorsement

- Letter of intent relating to armed employment and type of firearm
- Proof of training course in firearms, showing current modules (Certificate III in Security Operations Cash in Transit).
- Firearm requalification within the previous six months.
- An original medical certificate which is less than 1 month old, certifying you to be physically and psychologically fit for the use and carriage of a firearm. Your medical certificate must confirm that your hearing and eyesight have been checked and how long you have been known to the doctor.

Baton Endorsement

- Letter of intent relating to armed employment and type of baton
- Proof of training course in baton use completed in the previous 6 months

Complete applications are to be lodged at:

Licensing Services Security
303 Sevenoaks Street, CANNINGTON WA 6107

OR your nearest country police station
if outside a 50km radius of Perth GPO



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WESTERN AUSTRALIA
POLICE FORCE
LICENSING SERVICES

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To apply for an endorsement, you must hold or be applying for a Security Officer's licence.

If you are currently subject to a Violence Restraining Order, you may not be eligible to obtain a firearm endorsement. Please contact Licensing Services for further information.

Section 1. Personal Details

LICENCE HOLDER DETAILS

Family Name

All Given Names

Date of Birth
DD/MM/YYYY

Gender

Driver's
Licence

CONTACT ADDRESS - Postal

Unit / Street Number

Street
Name

Street
Type

Suburb

State

Postcode

CONTACT ADDRESS - Residential

Tick if Postal Address is the same as Residential Address

Unit / Street Number

Street
Name

Street
Type

Suburb

State

Postcode

CONTACT DETAILS

Mobile Phone

Other
Phone

Email

Section 2. Endorsement Details

Security Officer's Licence Number

Firearm

Baton

Section 3. Firearm Endorsement Employer Details

Include all companies who wish to employ you to carry a firearm. A letter must be attached from each company that wishes to employ you in an armed capacity.

Company Name 1

Corporate Firearm
Licence Number

Type of firearm:

Semi-automatic

Revolver

Company Name 2

Corporate Firearm
Licence Number

Type of firearm:

Semi-automatic

Revolver



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Section 4. Baton Endorsement Employer Details

Include all companies who wish to employ you to carry a baton. A letter must be attached from each company that wishes to employ you in an armed capacity.

Company Name 1

Baton Serial
Number

Type of baton: Rigid Extendable

Owner of baton

Storage location
of baton

Company Name 2

Baton Serial
Number

Type of baton: Rigid Extendable

Owner of baton

Storage location
of baton

Section 5. Declaration

I certify that the information contained in this application has been provided by myself and is true and correct in every particular and that I completed this application in my own handwriting. I am aware that it is an offence under Section 51 of the Security and Related Activities (Control) Act, 1996 to provide false or misleading information.

Do not sign this without a Member of the Western Australia Police Force present to witness your signature

Applicant's Full Name

Applicant's
Signature

Date

WA Police Force
Witness Full Name

PD

WA Police Force
Contact Details

Witness
Signature

Date

FIREARM ENDORSEMENT MEDICAL CERTIFICATE

Applicants for a Firearm Endorsement must provide a medical certificate certifying they are fit to carry a firearm.

The certificate must state it is the opinion of the medical practitioner that the person is physically and psychologically fit to be in possession of a firearm and is to include the examination of the persons hearing and vision. It must also state the period of time the medical practitioner has known the person.

All medical certificates provided must be dated within one month of being prepared by the medical practitioner.