COPP 8.6 Work Camps

Prison

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| Principles As referenced in the [Guiding Principles for Corrections Australia 2018](https://dojwa.sharepoint.com/sites/intranet/department/standards/Pages/ops-standards.aspx):  5.1.5 Prisoner placement promotes individual rehabilitation and supports wellbeing. Where practicable, prisoners are placed in a location proximate to their family and community with particular consideration given to the needs of Aboriginal and Torres Strait Islander prisoners.  5.2.3 Prisoners can access relevant staff, external services/agencies, family and community groups to assist in meeting their reintegration needs.  5.3.3 Eligible and suitable prisoners/offenders are provided meaningful opportunities to engage in community work and projects that assist in developing or utilising existing skills necessary to gain employment and contribute to the community. |

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# Scope

This Commissioner’s Operating Policy and Procedure (COPP) applies to Work Camp prisons administered by or on behalf of the Department of Justice (the Department).

# Policy

Work Camps are an external facility[[1]](#footnote-1) designated as an additional unit of the host prison, where prisoners are confined to facilitate opportunities for them to be provided with work or participate in programs or activities. Generally, these will be based in regional locations and provide ongoing benefits to regional communities.

Placement at a Work Camp is a privilege. Only minimum-security prisoners that meet stringent criteria shall be placed at a Work Camp. Work Camps may be promoted for prisoners, particularly Aboriginal prisoners, as an alternative form of custody to placement within a prison. Placement of approved prisoners shall be on a regime of trust, free of the physical barriers found in prisons.

Work Camps shall adopt a ‘zero tolerance’ approach to misconduct, maintaining adequate protection for the community and staff managing the prisoners. This approach shall assist prisoners to understand the importance of abiding by rules while observing their responsibilities and obligations.

The Work Camp environment, where applicable, should create and support a framework for daily living that reflects (as closely as possible) the broader community. This is to encourage prisoners to accept greater responsibility for their daily lives and make decisions in relation to the maintenance of their accommodation and daily needs, program and education attendance, work and domestic responsibilities.

Each Work Camp shall seek to:

* provide prisoners with the opportunity to undertake a range of valuable work projects in local communities, under a Work Camp officer’s or worksite supervisor’s/manager’s supervision
* engage prisoners in a range of recreational/external activities that enhance community life and maintain community assets, (refer to [COPP 8.7 – External Activities](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx))
* provide opportunities for community involvement with prisoners, and vice versa, in order to facilitate re-entry and re-integration
* provide opportunities to undertake training and accreditation in a range of competencies relevant to the communities prisoners will return to on release
* develop life and work skills, work ethic and self-responsibility in order to assist prisoners to lead law abiding lives on release
* represent the highest attainable level of achievement for prisoners within their management continuum.

Each Work Camp shall have a schedule of planned and approved work, leisure and recreational activities developed in consultation with relevant Corrective Services business areas and other agencies to facilitate the rehabilitation and wellbeing of prisoners.[[2]](#footnote-2)

Where a prisoner displays prohibited insignia that may be seen in public the officer in charge (OIC) of the Work Camp should remind the prisoner of their obligations to cover the prohibited insignia.[[3]](#footnote-3)

The OIC, where appropriate should assist the prisoner by providing options to hide the insignia such as provision of band-aids or makeup to hide the prohibited insignia where such items cannot be accessed by the prisoner.

# Eligibility for Work Camp Placement

## Prisoners eligible for placement

### Work Camp placement may be approved for a sentenced prisoner who has achieved a minimum-security rating and is placed at the home prison responsible for the Work Camp being applied for.

### Generally, prisoners shall have less than 2 years to their earliest eligibility date (EED) or earliest date of release (EDR) when applying for Work Camp placement. Approval from the Assistant Commissioner Adult Custodial Operations (ACCO) is required for any prisoner who has more than 2 years until their EED or EDR.

### A Superintendent may, where applicable, give consideration to short term sentenced prisoners, serving sentences of less than 6 months.

### Prisoners liable for an order under the [*High Risk Serious Offenders Act 2020*](https://www.legislation.wa.gov.au/legislation/statutes.nsf/law_s52638_currencies.html)[[4]](#footnote-4) are only eligible for consideration following their successful completion of all recommended treatment programs.

### Subject to the conditions in 3.1.4 prisoners under consideration or detained under an order of the [*High Risk Serious Offenders Act 2020*](https://www.legislation.wa.gov.au/legislation/statutes.nsf/law_s52638_currencies.html) are eligible for Work Camp Placement **only** if they are recommended by the Superintendent to the ACCO.

### A prisoner sentenced to a life term or indefinite imprisonment is eligible for Work Camp placement **only** as a component of an approved Re-Socialisation Programme[[5]](#footnote-5), in accordance with [COPP14.3 – Re-Socialisation Programme](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx).

## Prisoners ineligible for placement

### Generally, prisoners shall not be considered for Work Camp placement who have:

1. a pending charge for a prison offence, under s 70 *Prisons Act 1981*[[6]](#footnote-6)
2. been convicted of a prison offence, under s 70 *Prisons Act 1981*, within 3 months of the incident date before their application.

### An application for placement of these prisoners at a Work Camp must include sufficient justification to support the recommendation.

### Prisoners are ineligible for Work Camp placement where written advice has been received from the Western Australian (WA) Police Force of an intention by another agency to seek extradition or when a warrant relating to extradition has been issued by the court.

### Prisoners liable for or have a confirmed order of deportation or removal from Australia, are not eligible for Work Camp placement.

### Generally, remand prisoners are ineligible for placement at a Work Camp. An application for placement of a remand prisoner at a Work Camp must include sufficient justification to support the recommendation.

### A Criminal Law Mental Impairment (CLMI) prisoner is **not** eligible to apply for Work Camp placement.

### The Mental Impairment Review Tribunal(The Tribunal) may, however, make a Leave of Absence Order[[7]](#footnote-7) for a CLMI prisoner to be placed at a Work Camp for the purposes of treatment or training. CLMI prisoners subject to an Order by the Tribunal are not required to be further assessed in accordance with the requirements of this COPP. The Superintendent shall notify the ACCO of the Order, prior to the prisoner’s leave of absence.

## Eligibility placement exceptions

### A Superintendent may approve a prisoner for placement at a Work Camp prior to the development of the prisoner’s Individual Management Plan (IMP), including completion of treatment and education assessments, where they believe the prisoner is disadvantaged because of any delays in completing their IMP.

### 3.3.2 In these cases, the Superintendent shall document reasons to justify the decision to approve the prisoner’s Work Camp placement. Justification shall include consideration of any impact a decision to place a prisoner at the Work Camp may have on any victim(s) of the prisoner’s offences.

# Application Process

## General requirements

### The Superintendent shall ensure prisoners are aware of the availability of Work Camp placement and provide assistance to prisoners applying for Work Camp placement.

### A prisoner who is accommodated at a prison that does not manage a Work Camp they are applying for, may only be considered for transfer to the home prison. Final approval for placement at the designated Work Camp resides with the relevant home prison.

### Prisoners assessed as suitable and placed at a Work Camp must not participate in supervised or unsupervised external activities, until they have also been assessed and approved for those activities, in accordance with [COPP 8.7 – External Activities](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx). Generally, placement and suitability for external activities is undertaken as a single assessment, however, the Superintendent may consider the prisoners Work Camp placement pending their approval for external activities.

## Assessing the application

### An officer authorised by the Superintendent (Authorised Officer) shall assess the continued suitability of the prisoner for external activities and/or Work Camp placement by completing the **Suitability for External Activities or Work Camp** checklist on TOMS.

### Generally, prisoners approved for supervised or unsupervised external activities at the time of their Work Camp placement shall maintain their approval status for external activities.

### Prisoners shall be assessed by Health Services to identify any medical conditions or medication requirements that may prohibit their placement.

### The Authorised Officer shall forward the application to the Authorised Assistant Superintendent, who after further consideration may recommend or not recommend the application and progress to the Superintendent for the final decision.

## Approving the application

### The Superintendent may approve the placement of prisoners at a Work Camp, and is the delegated Approving Authority for granting prisoners an absence permit to participate in external activities, with the exception of:

1. prisoners who have more than 2 years until their EDR
2. prisoners under consideration or detained under an order of the [*High Risk Serious Offenders Act 2020*](https://www.legislation.wa.gov.au/legislation/statutes.nsf/law_s52638_currencies.html)
3. prisoners who have a current offence in the category of ‘highest’ on the Offence Severity Scale (refer [Sentence Management Manual](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/sentence-management.aspx)).

### For prisoners who are the exception, the Approving Authority shall 3the ACCO in accordance with [COPP 14.5 – Authorised Absences and Absence Permits](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx). In these cases, the Superintendent shall consider the application and may deny the application or recommend the application to the ACCO for their consideration.

### In considering the prisoner’s suitability, the application may be referred to [Intelligence Services](mailto:intelligence@justice.wa.gov.au) for an intelligence check, where the Superintendent, or Approving Authority, has concerns about safety and/or security of the prisoner or the community.

### Once the Superintendent of the home prison, or Approving Authority, has approved a prisoner for Work Camp placement, transfer to the Work Camp should be expedited as soon as practicable:

1. subject to available transport options
2. subject to weather conditions and
3. provided no cause presents to review the prisoner’s eligibility.

# Work Camp Operations

## Community Liaison Group – Administration

### Each Work Camp shall establish a Community Liaison Group (CLG). The CLG shall provide local government agencies and members of the community the opportunity to provide advice on community projects and a community perspective on matters related to the Work Camp.

### The Superintendent or authorised officer of the Work Camp’s home prison is responsible for:

1. ensuring new members are recruited to the CLGs as appropriate
2. scheduling a yearly calendar of meetings
3. forwarding agendas and distributing minutes
4. chairing CLG meetings
5. processing volunteer forms (including coordinating criminal records screening).

### Work Camp staff shall be responsible for organising the CLG meeting venue, advising the members of the CLG meeting venue and time and taking minutes.

### The [Appendix A: Terms of Reference – Prisoner Work Camps – Community Liaison Group](#_Appendix_A_–) applies to all CLGs.

## Approval for Prisoner Employment Program

### All prisoners at Work Camps, where applicable, shall be assessed as to their suitability to participate in the Prisoner Employment Program in accordance with [COPP 8.2 – Prisoner Employment Program](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx) prior to being permitted to participate in any employment related activities. Such activities include:

1. paid employment
2. work experience
3. vocational training of more than 4 weeks duration
4. university attendance
5. activities relating to seeking employment.

## Gratuities

### Prisoners placed at a Work Camp and approved for external activities[[8]](#footnote-8), shall be paid additional gratuities (Level 23 gratuities).

### These gratuity levels encourage placement at Work Camps, acknowledging the required increased self-responsibility from prisoners and rewards their community reparation and reintegration efforts.

### Prisoners placed at a Work Camp but still to be fully assessed and approved for external activities, shall be paid Level 1 gratuities.

### The Superintendent may determine circumstances under which the Work Camp prisoners’ Level 23 gratuity is reduced or ceased and when their gratuities are increased from Level 1 or reinstated.

## Visits and Communication

### Prisoners shall not receive visitors while at external activity locations (see [COPP 8.7 – External Activities)](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx) unless the visitor is an approved visitor with prior arrangements made with the prison concerned[[9]](#footnote-9).

### The Bookings Officer shall book approved visitors on TOMS in accordance with [COPP 7.2 – Social Visitors](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx).

### Visitor restrictions shall be in line with [COPP 7.4 Visitor Restrictions and Bans](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx)

# Monitoring and Review

## Monitoring

### Prisoners engaged in external activities shall be managed and monitored during those activities in accordance with [COPP 8.7 – External Activities](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx).

### Prisoners and vehicles used to transport prisoners, shall be searched as directed by the Superintendent, in accordance with the procedures set out in COPP [11](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx).2 – Searching.

### Prisoners placed at a Work Camp shall be tested for the use of alcohol and illicit and non-prescribed drugs, as directed by the Superintendent, in accordance with the procedures set out in [COPP 10.4 – Prisoner Drug and Alcohol Testing.](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx)

### Prisoners behaviour and conduct shall be monitored, with any relevant positive or negative behaviours recorded in TOMS offender notes.

### Where negative behaviour is displayed, or there is a change in the prisoner’s circumstances (See [COPP 2.3 – Assessments, Placements and Sentence Management](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx)), the Superintendent or Authorised Officer shall ensure a review is undertaken of the prisoner’s suitability for Work Camp placement and participation in external activities.

### An Incident Report shall be completed for all reportable incidents occurring at the Work Camp or during an external activity, in accordance with [COPP 13.1 – Incident Notifications, Reporting and Communications](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx).

## Review

### The Superintendent shall ensure each prisoner placed at a Work Camp is reviewed annually to determine their continued suitability for placement and external activities.

### A **Suitability for External Activities or Work Camp** checklist shall be completed, in accordance with the same procedures as required for the prisoner’s initial assessment and approval (see section 4).

### Prisoners returned to the Work Camp’s home prison, to attend a program, medical appointment, or other such reason, shall be reviewed prior to their return to the Work Camp. The Suitability for External Activities or Work Camp checklist review shall consider any changes to the prisoner’s circumstances (Refer [COPP 2.3 – Assessments and Sentence Management](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx)) that may impact their Work Camp placement.

## Record keeping

### Any paperwork or forms not available electronically (including signed forms) shall be stored on the prisoners’ management and/or assessment files for forwarding to the Corporate Records Branch upon the prisoner’s release.

# Standing Orders

### The Superintendent of the Work Camp shall develop and issue a Standing Order which sets out (at a minimum) the following:

1. Prisoner’s daily routine
2. Prisoner’s responsibilities and code of conduct, including the requirement to sign, understand and abide by all the terms of the [Contract for Work Camp Prisoners](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/copp-forms.aspx) Form
3. the conduct and frequency of security checks
4. the conduct and frequency of scheduled and unscheduled prisoner counts
5. the conduct of visits and visiting times, based on logistic requirements and community needs (Refer [COPP 7.2 – Social Visitors](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx) and [COPP 7.3 – Official Religious, Spiritual and Other Visitors](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx))
6. the conduct and frequency of searches (Refer [COPP 11.2 – Searching](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx))
7. the conduct and frequency of drug and alcohol testing, ([Refer COPP 10.4 – Prisoner Drug and Alcohol Testing](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx))
8. emergency procedures
9. create a unit plan to be provided to prisoners.

# Annexures

## Related COPPs

* [COPP 2.3 – Assessments, Placements and Sentence Management](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx)
* [COPP 7.2 – Social Visitors](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx)
* [COPP 7.3 – Official Religious, Spiritual and Other Visitors](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx)
* [COPP 8.2 – Prisoner Employment Program](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx)
* [COPP 8.7 – External Activities](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx)
* [COPP 10.4 – Prisoner Drug and Alcohol Testing](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx)
* [COPP 11.2 – Searching](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx)
* [COPP 13.1 – Incident Notifications, Reporting and Communications](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx)
* [COPP 14.3](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx) [– Re-Socialisation Programme](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx)
* [COPP 14.5 – Authorised Absences and Absence Permit](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/prison-copps.aspx)

## Related documents

* [Sentence Management Manual](https://dojwa.sharepoint.com/sites/intranet/prison-operations/Pages/sentence-management.aspx)

# Definitions and acronyms

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| Term | Definition |
| Commissioner’s Operating Policy and Procedures (COPP) | COPPs are policy documents that provide instructions to staff as to how the relevant legislative requirements are implemented. |
| Absence Permit | The document authorising a prisoner to be absent from a prison. A prisoner with a valid absence permit is deemed to be in lawful custody while absent from the prison. |
| ACCO | Assistant Commissioner Custodial Operations. |
| Community Liaison Group (CLG) | A group consisting of Departmental representatives and community stakeholders which exchange information relating to the operation of a work camp and provides advice and community perspectives on matters relating to the work camp. |
| External Activity | For the purposes of this COPP, an external activity is an approved activity (work, recreation, leisure), as defined by s. 95 [*Prisons Act*](http://www.slp.wa.gov.au/legislation/statutes.nsf/main_mrtitle_751_homepage.html)[*1981*,](http://www.slp.wa.gov.au/legislation/statutes.nsf/main_mrtitle_751_homepage.html) undertaken externally to the prison’s secure perimeter (if present). It does not include activities outside the prion’s secure perimeter but on gazetted prison property, which have been approved as an internal activity by exemption. |
| Generally | Where the word ‘generally’ is used in any provision in these Procedures, it is taken to mean that what is stated in that provision is the intention and may only be varied in exceptional circumstances. |
| Guiding Principles for Corrections in Australia, 2018 | The guidelines and the accompanying principles constitute outcomes or goals to be achieved, rather than a set of absolute standards or laws to be enforced. They represent a statement of intent that each Australian State and Territory can use to develop their own range of relevant legislative policy and performance standards to reflect best practice and community demands. |
| Home Prison | The prison that is responsible for the management of the work camp. |
| Individual Management Plan  (IMP) | The approved plan developed in consultation with treatment and education assessors and the prisoner. The IMP spans the prisoner's sentence through to release. It identifies prisoner needs and contains recommendations for prison placements, security classification and interventions that will assist the prisoner to live a pro-social life on release to the community. |
| Superintendent | The Superintendent as defined in s. 36 [*Prisons Act 1981*](http://www.slp.wa.gov.au/legislation/statutes.nsf/main_mrtitle_751_homepage.html) includes any reference to the position responsible for the management of a private prison under Part IIIA [*Prisons Act 1981*](http://www.slp.wa.gov.au/legislation/statutes.nsf/main_mrtitle_751_homepage.html). Does not extend to the Officer in Charge of a prison. |
| Supervised (or supervised activity) | For the purposes of this COPP, the term ‘supervised activity’ shall indicate the physical presence of a prison officer for the duration of the activity. |
| Supervising Officer | A prison officer, contract worker as defined in the *Court Security and Custodial Services Act 1999* or any other person who the chief executive officer thinks fit to be appointed to supervise the prisoner’s participation in the PEP, under r. 54I *Prisons Regulations 1982* . |
| Total Offender Management Solution (TOMS) | The computer application used by the Department of Justice for the management of prisoners in custody. |
| Work Camp | An external facility outside a prison, as defined under s. 23 *Prisons Act 1981*, and organisationally attached to a home prison. |

## Related legislation

* *Court Security and Custodial Services Act 1999*
* *Criminal Law (Mentally Impairment) Act 2023*
* *Criminal Law (Unlawful Consorting and Prohibited Insignia) Act 2021*
* [*High Risk Serious Offenders Act 2020*](https://www.legislation.wa.gov.au/legislation/statutes.nsf/law_s52638_currencies.html)
* *Prisons Act 1981*
* Prisons Regulations 1982

# Assurance

It is expected that:

* Prisons will undertake local compliance in accordance with the [Compliance](https://dojwa.sharepoint.com/sites/intranet/department/standards/Pages/monitoring.aspx) Manual.
* The relevant Deputy Commissioner will ensure that management oversight occurs as required.
* Operational Compliance Branch will undertake checks in accordance with the Operational Compliance [Framework](https://dojwa.sharepoint.com/sites/intranet/department/standards/Pages/monitoring.aspx).
* Independent oversight will be undertaken as required.

# Document Version History

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| --- | --- | --- | --- | --- |
| Version | Primary author(s) | Description of version | Date completed | Effective date |
| 1.0 | Operational Policy | Approved by Director, Operational Projects, Policy, Compliance and Contracts | 19 October 2021 | 24 January 2022 |
| 2.0 | Operational Policy | Approved by Director, Operational Projects, Policy, Compliance and Contracts | 10 July 2023 | 10 July 2023 |
| 3.0 | Operational Policy | Approved by Director, Operational Projects, Policy, Compliance and Contracts  CM:S23/112758 | 4 December 2023 | 12 December 2023 |
| 4.0 | Operational Policy | Approved by Assistant Director Operational Policy  CM Ref:D24/420965 | 18 April 2024 | 20 June 2024 |
| 5.0 | Operational Policy | Approved by Deputy Commissioner Operational Support  CM Ref:S24/86748 | 30 August 2024 | 01 September 2024 |

Appendix A – Community Liaison Groups – Terms of Reference

**Roles and responsibilities**

1. The Community Liaison Group (CLG) is a forum to provide advice and community perspective on matters relating to the Work Camp. The Department is under no obligation to act on this information.
2. The CLG provides a link between the Department and community organisations that have an interest in the operations of the Work Camp.
3. The CLG will recommend and, where applicable, assist in establishing avenues for community interaction with the work camp.

**Membership and operations**

1. Any community member wishing to nominate for membership to a CLG must complete an online [Member Nomination Form](https://forms.digital.wa.gov.au/203207858783060?) and [Online Screening Request Form PSD0010](https://dojwa.sharepoint.com/sites/intranet/human-resources/Pages/PSD0010.aspx) (initiated by the Work Camp/prison business area). The Superintendent or delegate of the home prison is responsible for the selection of all new members.
2. All CLG positions are for 2 years and previous membership does not guarantee re-appointment. Nominations for new members will be advertised on as needs basis.
3. The CLG should have representatives from the local shire, the Department of Biodiversity, Conservation and Attractions, and the Department of Water and Environmental Regulation, if the Work Camp is likely to undertake work for these agencies.
4. The CLG should include community members/individuals with an interest in the rehabilitation of prisoners and representing community groups likely to benefit from Work Camp labour. Consideration will be given to Aboriginal representation.
5. CLGs for established Work Camps will meet quarterly, and additionally as required. New CLGs may initially need to meet more regularly.
6. The Department of Justices’ representative in the CLG will prepare, distribute and file the minutes of the CLG meetings. The Department can delegate this function to another member of the CLG, if required.
7. A biennial advertisement to recruit new members will be placed in the local community newspaper. Members who are at the end of their term and wish to continue as a member will need to renominate in the same way as non-members.

**Code of conduct**

1. The Department’s Code of Conduct shall be complied with by all members of the CLG.
2. In the event of a dispute amongst members which is unable to be resolved by the CLG, the Department will nominate an arbitrator to resolve issues.
3. If a matter being discussed by the group is to be regarded as confidential, it will be identified and defined as such with relevant restrictions, at the start of discussions. It is expected that restrictions will only occur from time to time. A breach of confidentiality will result in dismissal from the group.

**Media relations**

1. Departmental staff shall comply with the Department’s Media Policy.
2. Community CLG members are not permitted to speak on behalf of the group; however, they can make comment to the media as representatives of their own organisations, except in relation to matters regarded as confidential.

1. s.23 *Prisons Act 1981* [↑](#footnote-ref-1)
2. s. 95 *Prisons Act 1981* [↑](#footnote-ref-2)
3. Part 3 *Criminal Law (Unlawful Consorting and Prohibited Insignia) Act 2021* [↑](#footnote-ref-3)
4. [*High Risk Serious Offenders Act 2020*](https://www.legislation.wa.gov.au/legislation/statutes.nsf/law_s52638_currencies.html) [↑](#footnote-ref-4)
5. r. 54F(4) *Prisons Regulations 1982* [↑](#footnote-ref-5)
6. s 70 *Prisons Act 1981* [↑](#footnote-ref-6)
7. Division 5 s. 77of the *Criminal Law (Mental Impairment) Act 2023* [↑](#footnote-ref-7)
8. s 95 *Prisons Act 1981* [↑](#footnote-ref-8)
9. s 52(1) *Prisons Act 1981* [↑](#footnote-ref-9)