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The Department of Planning, Lands and Heritage acknowledges the traditional owners and custodians of this land. We pay our respect to Elders past and present, their descendants who are with us today, and those who will follow in their footsteps.

### Disclaimer

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## Kaya and Wandjoo, hello and welcome.

“**Kaya and Wandjoo**” are greetings in the language of the Traditional Owners, the Whadjuk Noongar people of the South West of Western Australia, meaning ‘hello and welcome’.

We use this greeting as this is relevant to the location of the Department of Planning, Lands and Heritage Head Office in the capital city of Perth, in the South West of Western Australia.

The Department acknowledges the Aboriginal peoples of Western Australia as the traditional custodians of this land and we pay our respects to their Elders, past and present.

Noongar language use and spelling provided with permission by Noongar Boodjar Language Cultural Aboriginal Corporation.

See website for further information [www.noongarboodjar.com.au](http://www.noongarboodjar.com.au)

If you have any queries, please contact the Department of Planning, Lands and Heritage via telephone or email:

1300 651 077

+61 8 6551 8000

[alps@dplh.wa.gov.au](mailto:alps@dplh.wa.gov.au)

## HANDY HINTS AND LINKS

Have you EXPLORED?

OFFICIAL SITE OF WESTERN AUSTRALIA

[www.westernaustralia.com/au/Pages/Welcome\\_to\\_Western\\_Australia.aspx#/](http://www.westernaustralia.com/au/Pages/Welcome_to_Western_Australia.aspx#/)

AUSTRALIA'S GOLDEN OUTBACK

[www.australiasthegoldenoutback.com/contact-wa-visitor-centre](http://www.australiasthegoldenoutback.com/contact-wa-visitor-centre)

BROOME VISITOR CENTRE

<http://www.visitbroome.com.au/>

## ABORIGINAL CULTURAL COMMENTS

Did you KNOW?

There are 14 Noongar language groups in the South West of WA.

[www.noongarboodjar.com.au](http://www.noongarboodjar.com.au)

THE NOONGAR PEOPLE  
HAVE SIX SEASONS:

Djeran, Makuru, Djilba, Kambarang, Birak, Bunuru.

Read about them here:

[www.noongarculture.org.au/food/](http://www.noongarculture.org.au/food/)

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## About Western Australia

The State of Western Australia (WA) occupies the western third of Australia. It has a land mass of 2,529,875 square kilometres (976,790 sq mi) and a population of 2.5 million people. The majority of people live in the South West corner of the State, with remote communities dotted along the length of its diverse coastline and stretching into the remote interior.



Our flag has the black swan or *maali*\* in and the capital city of Perth is established on the banks of the Swan River or *Derbal Yerrigan*\*.

WA has such a diverse and unique topography there is so much to see and do, but travellers must be well-prepared for rapidly-changing road and weather conditions.

See the **HANDY HINTS** and **LINKS** on this page for information on preparing for the conditions of our State, including road conditions, and other tools to help plan your trip.

Keep an eye out for **HANDY HINTS** and **LINKS** throughout this document.



## HANDY HINTS AND LINKS



**BE PREPARED IF YOU INTEND TO VISIT REMOTE AREAS. CONDITIONS ARE UNFORGIVING AND NOT FOR THE INEXPERIENCED**

### ROAD CONDITIONS

#### Main Roads WA

(for Touring WA, maps and road conditions)

[www.mainroads.wa.gov.au/UsingRoads/TouringWAMaps/Pages/TouringWAMaps.aspx](http://www.mainroads.wa.gov.au/UsingRoads/TouringWAMaps/Pages/TouringWAMaps.aspx)

### CHECK LOCAL GOVERNMENT WEBSITES FOR UP-TO-DATE INFORMATION

#### Shire of Broome

[www.broome.wa.gov.au/Home](http://www.broome.wa.gov.au/Home)

#### City of Kalgoorlie-Boulder

[www.ckb.wa.gov.au/](http://www.ckb.wa.gov.au/)

#### Shire of Wyndham/East Kimberley

[www.swek.wa.gov.au/](http://www.swek.wa.gov.au/)

\* Noongar language use and spelling provided with permission by Noongar Boodjar Language Cultural Aboriginal Corporation.

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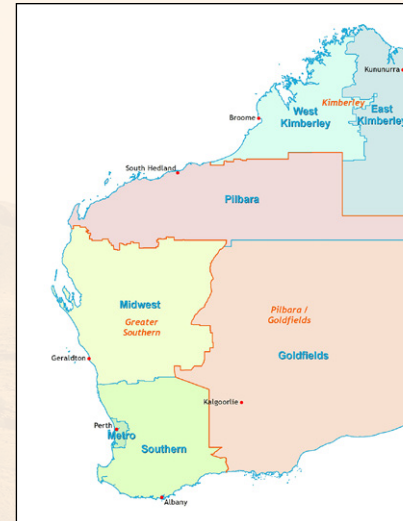
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## Western Australia's regions

Western Australia is made up of the following regions:

- East Kimberley
- West Kimberley
- Pilbara
- Midwest (or Murchison/Gascoyne)
- Goldfields
- Southern (or South West)
- Metropolitan



## Aboriginal people and communities

WA offers many opportunities to explore the rich culture of the State's Aboriginal people. Connecting with the traditional owners provides an educational and rewarding experience for all visitors of all ages.

Take time to research the areas you wish to visit, remembering that if you are going into an Aboriginal community or on to Aboriginal lands, you are visiting the home of the Aboriginal people and should show respect for their country and understand any cultural protocols in place. Take guidance from the Aboriginal community members.

The Aboriginal people of Australia have their own flag.

It was designed by artist Harold Thomas, and the meanings of the three colours in the flag are:

- **Black** – represents the Aboriginal people of Australia
- **Yellow circle** – represents the sun, the giver of life and protector
- **Red** – represents the red earth, the red ochre used in ceremonies and Aboriginal peoples' spiritual relation to the land.



## HANDY HINTS AND LINKS

### KNOW WHERE TO GO?

Check out **MAIN ROADS Regional Road Maps**

[www.mainroads.wa.gov.au/UsingRoads/regions/Pages/home.aspx](http://www.mainroads.wa.gov.au/UsingRoads/regions/Pages/home.aspx)

### Explore our REGIONS

[www.westernaustralia.com/en/places-to-see/pages/places-to-see.aspx#/](http://www.westernaustralia.com/en/places-to-see/pages/places-to-see.aspx#/)

[www.tourism.wa.gov.au/Pages/welcome\\_to\\_tourism\\_western\\_australia.aspx#/](http://www.tourism.wa.gov.au/Pages/welcome_to_tourism_western_australia.aspx#/)

## ABORIGINAL CULTURAL COMMENTS

### EXPERIENCE ABORIGINAL ART AND CULTURE

#### Kimberley Aboriginal Law and Cultural Centre (KALACC)

KALACC is the Kimberley Region's Peak Indigenous Law and Culture Centre.

[www.kalacc.org.au/](http://www.kalacc.org.au/)

#### Ngaanyatjarra Council (Aboriginal Corporation)

[www.ngaanyatjarra.org.au/](http://www.ngaanyatjarra.org.au/)

#### South West Aboriginal Land & Sea Council

[www.noongarculture.org.au/](http://www.noongarculture.org.au/)

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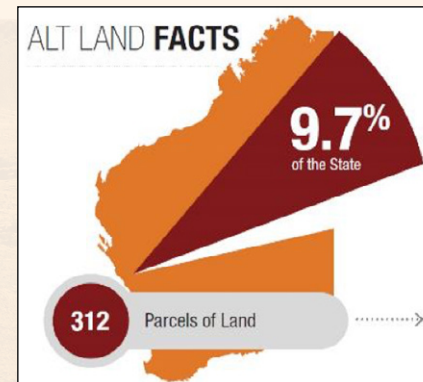
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## The Aboriginal Lands Trust Estate

The Aboriginal Lands Trust (ALT) is established under Section 20 of the *Aboriginal Affairs Planning Authority Act 1972* (AAPA Act) and comprises membership of Aboriginal people from across WA.

The ALT is responsible for providing advice to the Minister for Aboriginal Affairs on Aboriginal land issues, and works to ensure the proper management of the ALT Estate, including divestment of land, granting of leases and management of freehold property and pastoral leases.

The ALT Estate covers approximately 24 million hectares of land in WA, 312 parcels of land which includes **Part III Reserves**. This is more than 9 per cent of the State.



### What is a Part III Reserve

A Part III Reserve is a parcel of land that has been proclaimed by the Governor under Part III of the AAPA Act. There are 80 reserves across WA on the ALT Estate. Read more about Part III Reserves in [Permit Information](#).

### Introducing ALPS

The **Aboriginal Affairs Planning Authority Land Permit System (ALPS)** is the online system that assists with the process of applying for an entry permit which is required for entry onto or through those ALT Estate reserves that are subject to Part III of the AAPA Act.

## HANDY HINTS AND LINKS



### PART III RESERVES IMPORTANT NOTES:

**NOT ALL** Part III Reserves are accessible by land - some only by sea or by bush walking.

Some Part III Reserves have **NO ACCESS** due to safety or cultural reasons.

**Pay attention to any comments on the reserve in the [Mapping Tool](#) or on the locations list of the [Journey Details](#) page of the application.**



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## Why do I need a permit to travel across Part III Reserves?

Please read the Permit Information on the Department of Planning, Lands and Heritage website:

Website Link: <https://www.daa.wa.gov.au/land/entry-permits/permit-information/>

You will be asked to acknowledge that you have read the permit Information before you submit your application.

**Do not use ALPS to apply for a mining entry permit.**

This is a separate process – see

<https://www.daa.wa.gov.au/land/entry-permits/permit-information/>

## HANDY HINTS AND LINKS

### WHAT OTHER PERMITS OR PASSES ARE THERE?

Department of Biodiversity, Conservation and Attractions

Parks and Wildlife Service

<https://parks.dpaw.wa.gov.au/park-stay>

Use this map to look for camp sites

<https://parks.dpaw.wa.gov.au/park-stay>

Canning Stock Route

<http://canningstockroute.net.au/>



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## Understanding this guide

Term	Acronym	Definition
AAPA Land Permits System	ALPS	Online system to manage AAPA permit applications
<i>Aboriginal Affairs Planning Authority Act 1972</i>	AAPA Act AAPA	Western Australian (WA) legislation
Aboriginal Lands Trust Estate	ALT	Land held in trust for the use and benefit of persons of Aboriginal descent
Applicant		Who is making the entry permit request
Application		The request submitted online for an AAPA entry permit
Assessment		A review of the application
Consultative body		A stakeholder from whom the ALT is required to seek comment
Department of Planning, Lands and Heritage	DPLH	The Western Australian Government Agency managing the AAPA Lands Permit System
Interactive tool		A tool that can be accessed online and used to create a product
Journey		The proposed travel path created via the mapping tool
Permit Officer		Departmental delegate responsible for permits
Permit type		The category of application submitted which can be classified as: <ul style="list-style-type: none"> <li>• Tourists / people travelling in one vehicle who are generally on holiday or leisure time.</li> <li>• Transiting on business, such as a Commercial Tour Operator or in a convoy such as group of 4 or more vehicles.</li> <li>• An employee of the Local/State/Commonwealth Government</li> <li>• Organisation/entity providing a service to community via a Government contract.</li> </ul>
Purpose		The reason or intent of the applicant for transiting the Part III Reserve and why an entry permit is required
Referral		Passing on information to a consultative body or similar
Region		A specific geographic area of WA
Submission		A stage of the application process
Vehicle - air		Any vehicle transiting via air and utilising community air strips or landing pads / locations such as a helicopter
Vehicle - land: <ul style="list-style-type: none"> <li>• Four-wheel-drive</li> </ul>	4WD	Any vehicle transiting via road Type of land vehicle used for transit through rough terrain or on unsealed roads
Vehicle - sea		Any marine vessel travelling via sea such as a catamaran, cruise ship

## HANDY HINTS AND LINKS

### DO YOU LOVE MAPS?

Do you want a Map of the Part III Reserves you might be travelling through?

**YES?** Well, keep reading - we want to introduce you to our fantastic new Interactive Mapping Tool!

### ABORIGINAL CULTURAL COMMENTS

### STILL LOVE MAPS AND HAVE AN INTEREST IN ABORIGINAL LANGUAGE?

Follow this link for this Interactive Aboriginal Language Map created by AIATSISS – it may surprise you how many languages there are.

[www.abc.net.au/indigenous/map/](http://www.abc.net.au/indigenous/map/)

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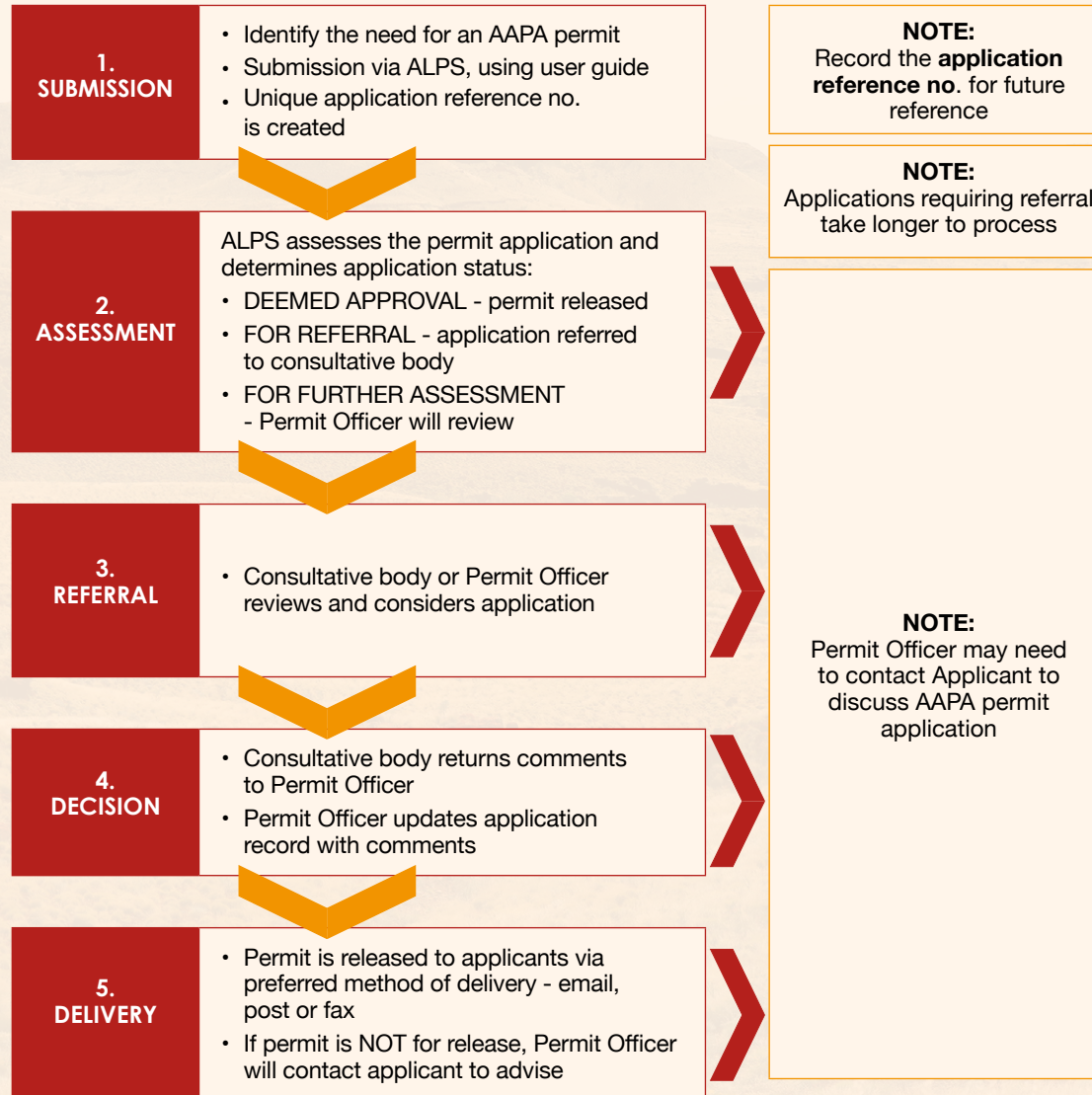
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## Explaining the AAPA permit application process



## HANDY HINTS AND LINKS

### STAGES OF ONLINE PROCESS

1. Application details
2. Map and vehicle details
3. Journey details
4. Delivery method
5. Submission notification

### INFORMATION REQUIRED

#### Individual Permit

- Main applicant name and contact details
- All names of travellers
- Best estimate of dates of travel
- Locations transiting/visiting
- Type of vehicle ie. land / sea / air/ bicycle
- Vehicle details (if known)
- Purpose of travel:
  - If Other - describe purpose of visit
- Additional travel details

#### Organisation Permit

- Purpose of visit:
  - If service delivery Government Agency / Name
- Name of organisation / commercial operator / 4WD club
- All details are per Individual permit type

#### Government Employee Permit

- Purpose of visit as per Organisation
- Government department name
- Main applicant name and contact details
- All details as per Individual Permit Type

#### Contractor/sub-contractor Permit

- Purpose of visit as per Organisation
- Contractor / sub-contractor name and contact details
- Government department name
- All details as per Individual Permit Type



Please note that you **CAN NOT SAVE** your application.

Make sure you have all your details ready.



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## Assessment of your permit application

Assessment of your permit will be defined by the:

- entry permit type (see table below)
- travel purpose
- where you want to go
- for how long

See further information at [Working out your permit type](#).

Entry Permit Type	Definition
<b>Individual</b>	Tourists / people travelling in one vehicle who are generally on holiday or leisure time. The Individual Permit Type can be used for up to three vehicles in one group.
<b>Organisation</b>	Select this Entry Permit Type if you are: <ul style="list-style-type: none"> <li>• transiting on business</li> <li>• a Commercial Tour Operator</li> <li>• part of a convoy (group of 4 or more vehicles) such as a 4WD club.</li> </ul> Permits can be for a longer term if the community agrees.
<b>Government employee</b>	This applies if you are a Government employee and transiting on Government business  <b>NOTE:</b> If you work for Government but are transiting for <b>non-work purposes</b> you will use the Individual permit type.  <b>NOTE:</b> It is advisable that advance contact is made with Aboriginal community for any arrangements to visit or conduct activity on a Part III Reserve as a Government agency.
<b>Contractor or sub-contractor of Government</b>	Select this Entry Permit Type if you are visiting a community or transiting as part of a contract arrangement to deliver essential services to community.  Permits can be for a longer term if the community agrees.

**HANDY HINTS AND LINKS**

**WHAT IS YOUR TRAVEL PURPOSE?**

- **Transit and refuelling**  
*Just passing through.*
- **Tourism / recreation**  
*On holiday, may be stopping and camping.*
- **Visiting friends and family**  
*Have friends/family in community to visit?*
- **Business meetings**  
*Discussing business with Aboriginal Community Boards?*
- **Service delivery**  
*Delivering an essential service over a contracted period of time.*
- **Construction**  
*Providing supplies to a site or required on site for construction purposes*
- **Other**  
*Something that doesn't fit in to other categories.*
- **Scientific research**  
*Doing field work and may be in Part III Reserves for long periods of time.*
- **Media**  
*Reporting on current issues, documentary or general filming.*
- **Commercial Tour Operator**  
*Carrying out commercial activities eg. cruise ship, fishing charter and 4WD tours.*

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## Working out your permit type

Use the reference chart below to determine what type of permit you should apply for. If you have any queries, please contact DPLH at the details below.

My Details		Purpose of Travel									
How I am travelling and why		Transit and refuelling	Tourism / recreation	Visiting friends and family	Business meetings	Service delivery	Construction	Other	Scientific research	Media	Commercial
Land	On my own	I	I	I	I unless G or CG			I			
	With family/friends in one vehicle	I	I	I		I	I	I			
	With family / friend in more than one vehicle	<b>Individual</b> – unless part of a convoy of four or <b>more vehicles</b> . This will then be Permit Type - <b>Organisation</b> , in the name of the lead vehicle driver. Carry a copy of the permit in each vehicle.									
	To Aboriginal community for volunteer work on own	I	I	I	I	I	I	I			
	To Aboriginal community for volunteer work as group	O	O	O	O	O	O	O			
	Bush walking	✉ 📞									
4WD Club	Riding my bicycle	✉ 📞									
		Travelling with a group of vehicles in convoy or as a member of a 4WD club will affect the way the application is set up. Send us an email with your expected group number and an itinerary if you want help setting up the application. <span style="float: right;">✉ 📞</span>									
	4WD Club <b>group leader</b> on behalf of the club	O	O	O	O	O	O	O			
	With a 4WD club but not as group leader	Will your 4WD Club group leader be applying for you? If not, Individual									
	On my own to meet a 4WD club	I	I	I	I	I	I	I			
	With other vehicle(s) to meet a 4WD club	Individual – unless part of a convoy of four or more vehicles. This will then be Permit Type - Organisation, in the name of the lead vehicle driver. Carry a copy of the permit in each vehicle.									
Sea	Sea vessel on my own	I	I	I	I	I	I		✉ 📞		
	Sea vessel with family and friends	I	I	I	I	I	I		✉ 📞		
Land, sea or air	Commercial tour operator	✉ 📞									
Government employee	Work for Government but not on Government business	I	I	I	I	I	I	I			
	Work for Government and on Government business	G	G	G	G	G	G	Are you a contractor?	G		
Contractor/sub-contractor for Government	Working for Government as contractor/sub-contractor	CG	CG	CG	CG	CG	CG	CG	CG		
	Entering Aboriginal community to discuss business issues	O	O	O	O	O	O	O	O		

**KEY**

Organisation	O
Individual	I
Government employee	G
Contractor/sub-contractor of Government	CG

**Contact Department of Planning, Lands and Heritage**

(08) 6551 8000 | Freecall 1300 651 077  
International callers +61 8 6551 8000  
[alps@dplh.wa.gov.au](mailto:alps@dplh.wa.gov.au)

✉ 📞

## HANDY HINTS AND LINKS

- Are you in a 4WD Club?
- Are you a group leader?
- We want to make the application process as easy as possible for you.

### CONTACT US TO DISCUSS

### WA'S FLORAL EMBLEM

The striking flower of the Red and Green Kangaroo Paw, found naturally only in Western Australia, is the State's floral emblem.



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## About The ALPS System

### SYSTEM REQUIREMENTS

ALPS works in all modern web browsers (Chrome, Firefox, Internet Explorer 11, Microsoft Edge, Safari).

ALPS will also work on tablets and mobile phones via a web browser. If you have internet access, you can complete an application where ever you may be during your trip.

### How does it look?

The ALPS system has [multiple stages](#) that the user will navigate through to complete the application.

You will see the application page heading which indicates where you are in the process.

Department of Planning, Lands and Heritage

AAPA Lands Permit System (ALPS)

People passing through proclaimed Aboriginal Lands Trust reserves and visiting communities must obtain an Aboriginal Planning Authority (AAPA) Lands Permit to comply with the Aboriginal Affairs Authority Act 1972.

Please direct any queries to the Department of Planning, Lands and Heritage on 1300 651 077 or +61 8 6551 8000 or [alps@dplh.wa.gov.au](mailto:alps@dplh.wa.gov.au)

Permit applicants are required to read the 'permit information' before proceeding with an application.

Start Application DPLH Homepage

Department of Planning, Lands and Heritage

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Permit applicants are required to read the 'permit information' before proceeding with an application.

Application Details

Select Entry Permit Type \*

Next

## HANDY HINTS AND LINKS



Please note that the system is unavailable from 7 – 7:30pm daily due to planned maintenance.

### IMPORTANT TO NOTE:

While it's convenient to have access to ALPS on the road – **REMEMBER** that some Part III Reserves need Approval to visit.

Any Permit needing Approval will take extra time to process

**Pay attention to any comments against the Reserve in the Mapping Tool.**

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## Navigation

As you work through the application, look out for the following to assist moving from page to page, building and refining your application by adding and editing information

### Mandatory fields

You must enter information in to all the mandatory fields, which are marked with a red asterix [\*].

The form could not be submitted for the following reasons:

**First Name is a required field.**  
 Email is a required field.  
 Address Line 1 is a required field.  
 Suburb is a required field.  
 Postcode is a required field.  
 Country is a required field.

### Drop down menu

Helpful drop down menus are included



### Navigating buttons

**PREVIOUS** / **NEXT** buttons will help you move from screen to screen.



### Buttons to create new record

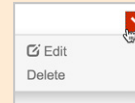
#### • Add Passengers

Add extra passengers to your application and click the **SUBMIT** button.



### Edit options

You will be able to check or edit the information. Look out for these icons.



### Blue text

While reviewing the instructions in this user guide look for text in **BLUE** and **CAPITALS** e.g. **SELECT**. This indicates a direction which uses the mouse and progresses the application.

Now that you can search, you can **SELECT** the locations you need. You can **CANCEL** to back out and return to the search methods as above.

Continued next page

## HANDY HINTS AND LINKS

The **GREAT CENTRAL ROAD** is a popular road used to go from WA to the Northern Territory. Check road conditions via the Shire of Laverton website.

[www.laverton.wa.gov.au/](http://www.laverton.wa.gov.au/)

While in Laverton, consider visiting the **GREAT BEYOND VISITOR CENTRE** for more information on this region.

[www.laverton.wa.gov.au/](http://www.laverton.wa.gov.au/)

The Numbat was proclaimed the animal emblem of Western Australia on 25 July 1973.



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## HANDY HINTS AND LINKS

### Button to look up locations:

#### • Add locations

When mapping your journey you can add locations. Remember that you will need to enter best estimate of dates for when you arrive and leave Reserves

Click on the magnifier to search for a location or bring up a full list of locations.

We help your search by adding search with a wildcard asterix [\*]

Cancel out of the Look up screen at any time by clicking on **CANCEL** or by clicking on the 'x' in the top right hand corner.

Remove any locations by clicking on **REMOVE LOCATIONS**

Name	Region	Approval Details
10 Mile Flat Reserve	Kimberley	Deemed Approval
Admiralty Gulf Reserve - Marine Access Only	Kimberley	Approval Required
Apurup Reserve	Kimberley	Deemed Approval
Apurup Reserve (Bilgungurt) community entry	Kimberley	Deemed Approval
Arma Reached Highway - either side of Yarrana	Goldfields	Approval Required
Ardayallon community entry	Kimberley	Approval Required
Armauka Falls - Marine Access Only	Kimberley	Approval Required



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## Introducing the ALPS Interactive Map

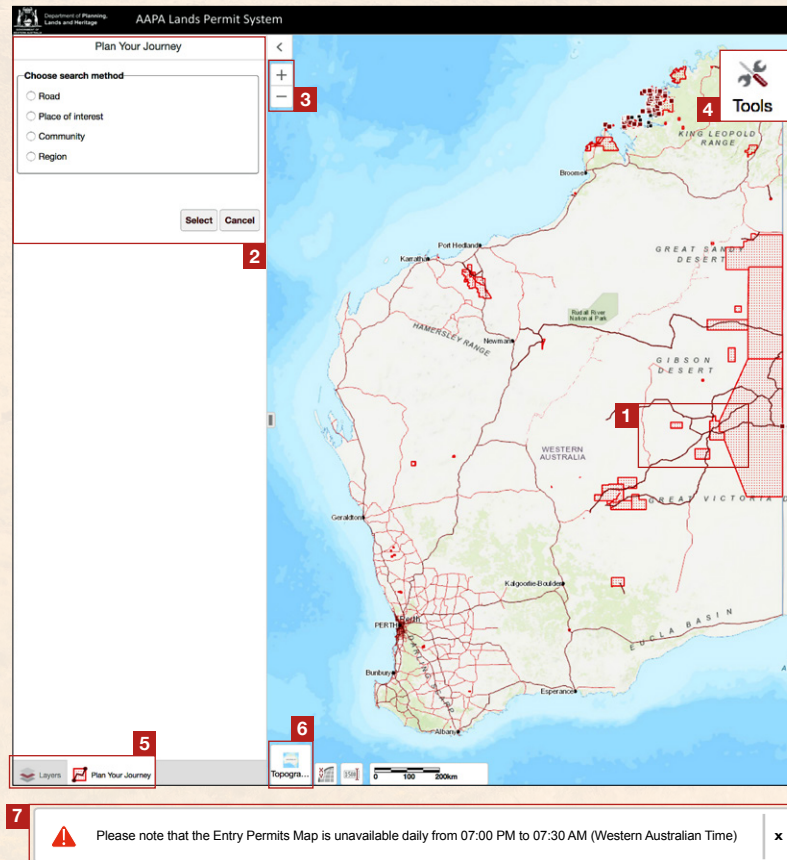
A useful tool available via the ALPS system is the Interactive Map.

This allows the user to plan their journey by providing multiple lists of locations, roads, Part III Reserves, Aboriginal communities and points of interest (ie. Surveyor Generals Corner, Cone Bay, King George Falls).

This map is available to access from the **Map and Vehicle Details** screen of the application via the Open Map button (see image adjacent).

### KEY FEATURES INCLUDE:

1. The **ability to see Part III Reserves**.
2. Search via Road, Place of Interest, Community and Region.
3. Zoom in and out by moving the mouse wheel or via the toolbars and pan the map by clicking and dragging.
4. A tool bar which allows you to move about in the map, and also measure distances
5. Map layers, which allow you to choose the way you view the map (see next page).
6. Ability to change base map layer: satellite, road or topographic
7. Advice on map unavailability.



## HANDY HINTS AND LINKS

Where do I find the mapping tool in the application?

Map and Vehicle Details

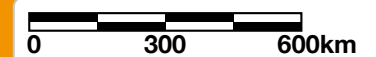
Application reference no.

SUB010002

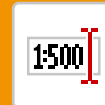
To plan your journey using a map, use Open Map below.

Open Map

Mapping Tool features – click on them to use:



Current map scale



Change map scale



View coordinates of current mouse position (either latitude / longitude or Eastings/Northings)

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## Displaying and using the Interactive Map

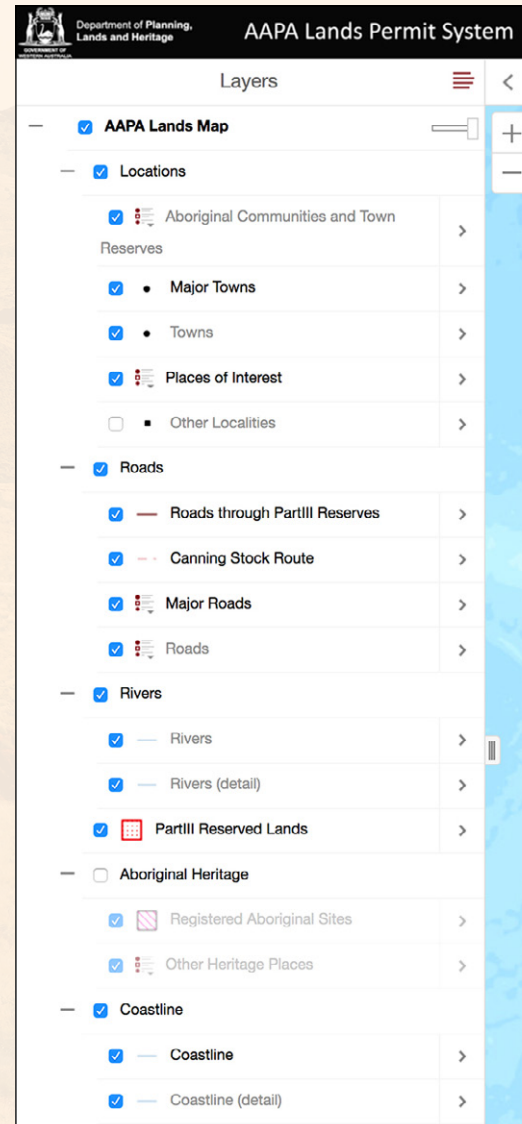
### Using the Interactive Map

As you start to work with this mapping tool, consider the following three steps:

**SEARCH:** This map provides useful detail around where Part III Reserves, are, their accessibility and how Aboriginal communities and roads link in with these Reserves – the system offers multiple ways to find this information to get a good idea of how your trip might intersect so that you can produce a relevant application and an itinerary for yourself and your travellers.

**SELECT:** With all this information to choose from, you just need to know where you are going and how you are getting there.

**SHOW:** As you detail your journey with locations and dates, the map will show you where you are in WA and there will be an option to create a map of your journey in relation to Part III Reserves for reference.



## HANDY HINTS AND LINKS

Use your mouse to hover over parts of the map to see if there is a tip you can use.

LOOKING FOR DETAILS ON A NATIONAL PARK?

Explore Parks WA

<https://parks.dpaw.wa.gov.au/>

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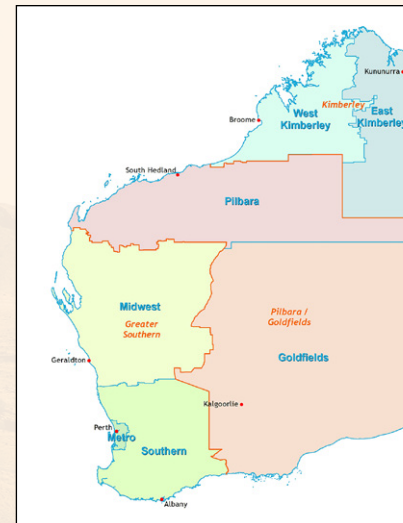
## Getting the SEARCH started

**SEARCHING BY ROADS** brings up a list of road names through Part III Reserves.

**SEARCHING BY PLACE OF INTEREST** allows you to zoom to a specific area relevant to Part III Reserves.

### SEARCHING BY COMMUNITY

**SEARCHING BY REGION** (see map) allows the option of selecting a region (Kimberley (West and East), Pilbara, Murchison/Gascoyne (Midwest), Goldfields, South West (Southern)) and searching by Name or Reserve Number.



**CLICK** on your preferred search method then click **SELECT**.

A list of options will be displayed.

**NOTE:** You can hold down control and select multiple locations from the list with a mouse click.

Plan Your Journey

Choose search method

Road

Place of interest

Community

Region

Select Cancel

Plan Your Journey

Choose search method

Road

Place of interest

Community

Region

Select one or more roads: \*

Anne Beadell Highway - either side of Yamarna

Blackstone - Warburton Road

Cape Leveque Road - en route to and from Cape Leveque

Carson River Track

Connie Sue Road

Giles - Mulga Park Road

Great Central Road Laverton to NT Border

Gunbarrel Highway - abandoned section

Gunbarrel Highway/Great Central Road via Wiluna

Kiwirrkurra (Gary Junction) Road

Sandy Blight Junction Road

Talawanna Track access via Jigalong

Tanami Track/Canning Stock Route access via Balgo con

Layers Plan Your Journey

## HANDY HINTS AND LINKS

### DO I HAVE TO CARRY A COPY OF MY PERMIT?

**YES.** You must carry a copy of your permit with you while you are travelling.

If you have a tablet or mobile phone, you can carry the permit as an **E-COPY**.



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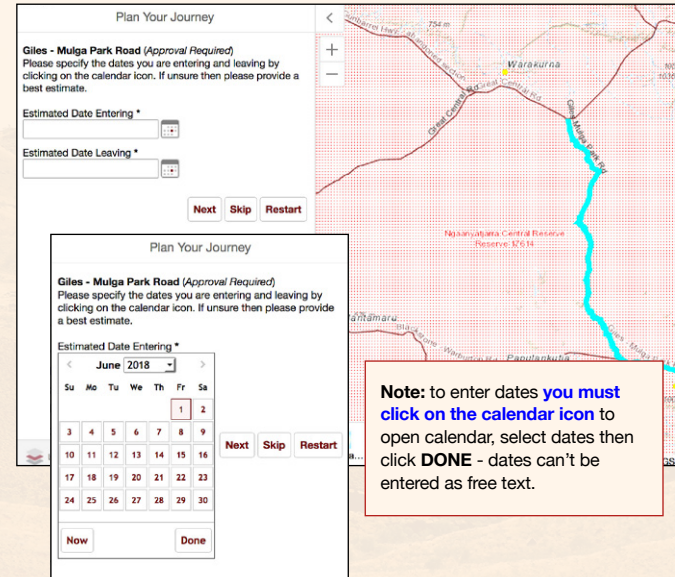
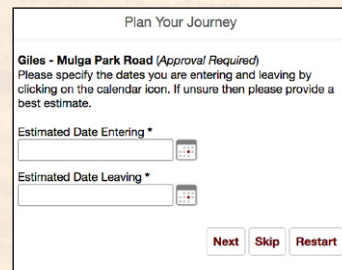
## Make your selection(s)

Now that you can search, you can **SELECT** the locations you need. You can **CANCEL** to back out and go back to the search methods as above.

Your selections will appear in the map and dates will be requested.

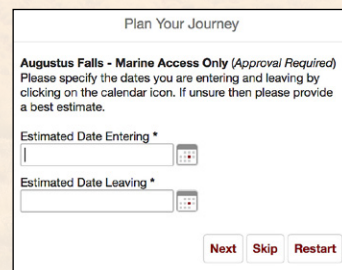
Select your best estimate of dates and **NEXT** or **SKIP** if you don't want to choose this location.

Use **RESTART** on this screen to take you back to the Search Method screen.

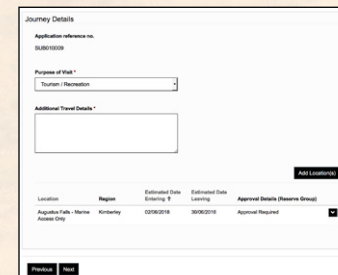



This screen provides information on whether the location you have selected will need approval to travel through i.e. approval required, and in some instances there are notes about access to the location i.e. marine access only.

Once you have entered best estimated dates for the locations you have selected, use **CONTINUE** to create your completed proposed journey.



**NOTE:** You can update your locations later in the application, on the **JOURNEY DETAILS** page. These updates won't show up if you have created a PDF map already – [click here to see more about the map.](#)



## HANDY HINTS AND LINKS



### WHAT IF I DON'T KNOW MY DATES?

Please enter your **best estimate** of the dates you will likely be in this area.

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## Show me the map!

Your journey is now displayed on the map!

An itinerary shows:

- location/road
- approval requirements
- selected dates
- Part III Reserves

Plan Your Journey

Your journey:  
**Giles - Mulga Park Road (Approval Required), 2/06/2018 - 30/06/2018**  
**Gunbarrel Highway/Great Central Road via Wiluna (Deemed Approval if < 3 days), 1/07/2018 - 19/07/2018**  
**Kiwirrkurra (Gary Junction) Road (Approval Required), 14/07/2018 - 20/07/2018**

Your journey passes through the following Part III reserves:  
 17614 NGAANYATJARRA CENTRAL RESERVE  
 21471 NGAANYATJARRA WARBURTON  
 24923 NGAANYATJARRA CENTRAL AUSTRALIA  
 40783 NGAANYATJARRA KIWIRRKURRA

Would you like to **Continue** your application or **Edit** your journey?

Continue Edit

## Happy with this itinerary?

Use **CONTINUE** to move on to **CREATE A MAP**.

Use **EDIT** to go back and update your itinerary.

Plan Your Journey

To remove locations from your journey, select from list and click **Remove Selected**.  
 To add locations to your journey, click **Add More**.  
 To continue your application, click **Continue**.  
 To remove all locations and start again, click **Restart**.

Select locations to remove: \*

- Giles - Mulga Park Road, 2/06/2018 - 30/06/2018
- Gunbarrel Highway/Great Central Road via Wiluna, 1/07/2018 - 19/07/2018
- Kiwirrkurra (Gary Junction) Road, 14/07/2018 - 20/07/2018

Remove Selected Add More Continue Restart

## CREATE A MAP

Plan Your Journey

Would you like to **Create a Map** of your journey (as a PDF document), or **Continue** without creating a map?

Note: You can pan or zoom the map to show your area of interest before clicking **Create Map**. To go back to the initial map extent click **Reset Extent**.

Create Map Reset Extent Continue

## HANDY HINTS AND LINKS

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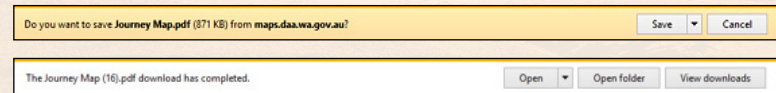
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## Your created journey map

Before creating a map, zoom in or out of the map so that you can create the view and see the features that you like. Use **CREATE MAP**. After your map is created, **OPEN MAP** will download (which opens in a separate window). Depending on your browser, a message may appear asking if you want to save your journey map, or the map may appear in a separate browser tab.

For example, in Internet Explorer 11 a message will come up at the bottom of the screen, asking if you want to save journey map from maps.daa.wa.gov.au.

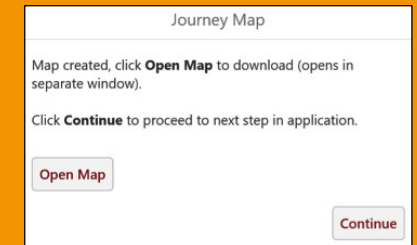
Open the drop down menu where you have the option to Save or Save As.



If you **SAVE**, a new information bar will advise that the journey map has downloaded and you can open and view the map, then **SAVE**. If you can't find the map look on in your documents folder on the computer. Use **SAVE AS** to create a folder on your computer in which to save the map.

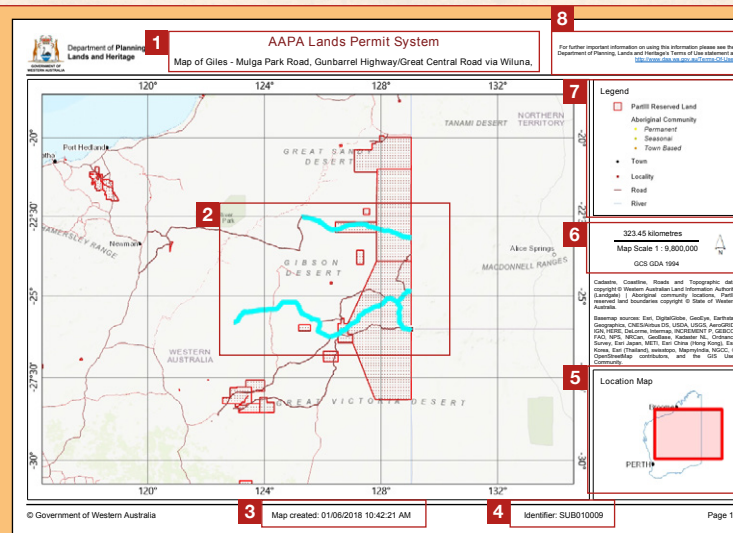
## HANDY HINTS AND LINKS

Look for this screen so that you can open and review your map



### KEY FEATURES INCLUDE:

1. The name of your map includes the locations mapped
2. Shows highlighted locations selected for the journey.
3. Date and time of the map creation.
4. The reference number of the permit submission (application).
5. Shows location in relation to Perth
6. The map scale
7. The map legend
8. A link for further information on the use of this map



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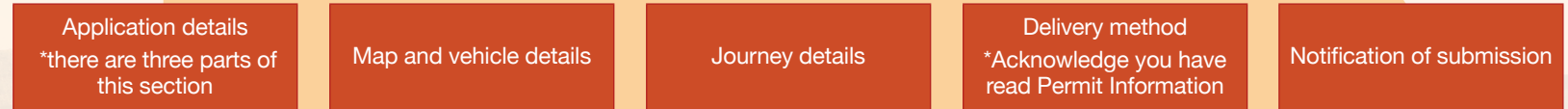
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## Submitting an application: Individual

Starting your application - the standard application screens flow as below:



You are required to type in information or answer **YES** or **NO** questions.

Refer back to the [Stages of Process](#) and the [Information Required](#) which becomes relevant with the start of an application. See [How does it look](#) and [Navigation](#) for assistance during the application process.

1. From the Home Page, use **START NEW APPLICATION**.
2. Chose your [Entry Permit Type](#) then **NEXT**.
3. Application page will open and allocate your application a reference number (SUBXXXXXX) – record this for future reference.
4. Answer the first question with **YES** or **NO**. If **NO**, use **NEXT** to continue (see **NOTE**: for further information).
5. Enter your details in each screen, then **NEXT** to continue to the next screen. [Click here](#) for an idea of the information required.
6. Remember that you can access the [Interactive Map](#) on the 'Map and vehicles' screen to map your journey.
7. Once your application is completed, and your journey mapped, the last screen will ask you to choose the **preferred delivery** method (email, post or fax). On this screen you will be asked to acknowledge that you have read the [Permit Information](#) on the website. **Please note**: you will not be able to submit an application without reading and understanding the Permit Information.

Once your permit has been processed it will be sent to you via the chosen method of delivery as a PDF or hard copy. Please note the conditions and notes on your Permit when you receive it. Keep a copy of this permit on you when travelling, either as a hard copy of an e-copy (ie. as PDF on your mobile phone or tablet.).

**NOTE:** On the Application details screen you are asked to advise if you are of Aboriginal or Torres Strait Islander descent?

If you select **YES** from the drop down menu and click on **NEXT**, you will be taken to a new screen which advises that a permit is not required. Please refer to the [Permit Information](#) provided on the home page of the AAPA Lands Permit System web site.

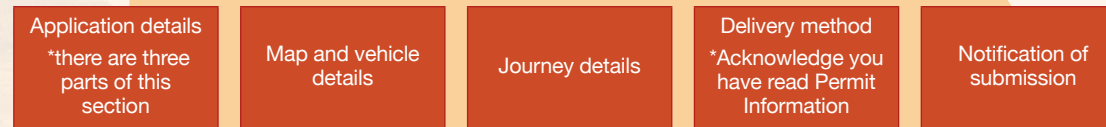
If you select **NO** and click **NEXT** you will be referred to the next page of the application to continue.

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## Submitting an application: Organisation (including 4WD clubs / Commercial Tour Operators); Government employee; contractor/sub-contractor of Government

As from the previous page, the standard application screens flow as below:



Refer back to the [Stages of Process](#) and the [Information Required](#) which becomes relevant with the start of the application. See [How does it look](#) and [Navigation](#) for assistance during the application process.

If you need to be reminded of the definition of an Organisation, Government employee or Contractor/sub-contractor of Government [Entry Permit Type](#) or want to determine your entry permit type [click here](#).

	Organisation (including 4WD clubs and commercial tour operators)	Government employee	Contractor/sub-contractor of Government
<b>Application Details Screen</b>	<ul style="list-style-type: none"> <li>• If <b>Purpose of Visit</b> selection is <b>Service delivery</b>, the next questioned asked is: 'Which Agency are you delivering on behalf of? Options to select are:                             <ul style="list-style-type: none"> <li>- Commonwealth Government</li> <li>- State Government</li> <li>- Local Governmen</li> <li>- not on behalf of Government</li> </ul> </li> <li>• Added Field of <b>Government Agency Name</b></li> <li>• If Purpose of Visit selected is 'Other' you will be asked to 'Describe purpose of visit'</li> <li>• Has an added field <b>Company name</b></li> <li>• Has added YES or NO question, <b>Australian company?</b></li> <li>• Has added field ABN if known</li> <li>• Has a <b>Primary Contact Details</b> section to capture the Applicants contact details or other arrangement</li> <li>• If YES – brings up field asking for 'Department name'</li> </ul>	<ul style="list-style-type: none"> <li>• Has a YES or NO question '<b>Travelling for Official Reasons?</b>'</li> <li>• If YES – brings up field asking for '<b>Department name</b>'</li> <li>On second application details screen:                             <ul style="list-style-type: none"> <li>• Will be asked for <b>First and last name, email</b></li> <li>• Will need to add the location you are visiting via the <b>Open Map</b> button</li> <li>• Once location and dates added, submit</li> </ul> </li> <li>• If NO to question '<b>Travelling for Official Reasons?</b>' – returns application to the Individual Application screen to progress as standard application</li> </ul>	<ul style="list-style-type: none"> <li>• If <b>Purpose of Visit</b> selection is <b>Service delivery</b>, the next questioned asked is: 'Which Agency are you delivering on behalf of? Options to select are:                             <ul style="list-style-type: none"> <li>- Commonwealth Government</li> <li>- State Government</li> <li>- Local Government</li> <li>- not on behalf of Government</li> </ul> </li> <li>• Added Field of <b>Government Agency Name</b></li> <li>• If Purpose of Visit selected is 'Other' you will be asked to 'Describe purpose of visit'</li> <li>• Has an added field <b>Company name</b></li> <li>• Has added YES or NO question, <b>Australian company?</b></li> <li>• Has added field <b>ABN</b> if known</li> <li>• Has a <b>Primary Contact Details</b> section to capture the Applicants contact details or other arrangement</li> <li>• If YES – brings up field asking for 'Department name'</li> </ul>

## HANDY HINTS AND LINKS

### ARE YOU A 4WD CLUB OR COMMERCIAL TOUR OPERATOR?

If you are applying as a **4WD** club enter the group leader or business name as the Organisation and the names of all passengers.

**Make sure all vehicles carry a copy of the permit.**

### COMMERCIAL TOUR OPERATOR?

Enter the business name as the Organisation and the names of all crew members, and the expected number of passengers/berths on the tour.

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The process to submit an application is as for the Individual application aside from variations in the questions asked as detailed below:

Remember that you can access the [Interactive Map](#) on the 'Map and vehicles' screen to map your journey.

You will be required to acknowledge that you have read the [Permit Information](#) before submitting your **application**.

Once your permit has been processed it will be sent to you via the chosen method of delivery as a PDF or hard copy. Please note the conditions and notes on your Permit when you receive it. Keep a copy of this permit on you when travelling, either as a hard copy of an e-copy (ie. as PDF on your mobile phone or tablet.).

## HANDY HINTS AND LINKS

### REVIEW YOUR MAPPED JOURNEY ON THE JOURNEY DETAILS PAGE

You can add, edit and delete locations from this screen.

Click on the headings in this section to order your list ie. by location, by estimated date entering.

Add Location(s)					
Location	Region	Estimated Date Entering ↑	Estimated Date Leaving	Approval Details (Reserve Group)	
Admiralty Gulf Reserve - Marine Access Only	Kimberley	06/07/2018	11/07/2018	Approval Required	▼
10 Mile Flat Reserve	Kimberley	21/07/2018	28/07/2018	Deemed Approval	▼
Airport Reserve	Kimberley	28/07/2018	31/07/2018	Deemed Approval	▼

Estimated Date Entering ↑

An arrow as above indicates a column has been sorted.

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## Frequently Asked Questions

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[Where are Part III Reserves?](#)

[Why do I need a permit?](#)

[Am I exempt from a permit?](#)

You do not need an AAPA Permit if you are:

- a person of Aboriginal or Torres Strait Islander descent
- a member of either House of Parliament of the State or Commonwealth Governments
- A person lawfully exercising a function under the *Aboriginal Affairs Planning Authority Act 1972* or otherwise acting in pursuance of a duty imposed by law
- a person authorised in that behalf under the *Aboriginal Affairs Planning Authority Act Regulations 1972*

For more information please read [Permit Information](#)

[How long will it take to get a permit?](#)

This depends on whether you are travelling to an area where it is necessary to consult with a consultative body. Please ensure that you submit your application well in advance of your trip, especially if you are travelling as a convoy, a 4WD club or a commercial tour operator.

[What permit type do I need?](#)

[What if I don't know my dates?](#)

[How many permits do I need?](#)

[Where do I get information on road conditions?](#)

[Why am I allowed only three Days to Travel on the Great Central Road?](#)

Three days is considered a reasonable amount of time for travellers to go from Laverton to the Northern Territory Border, or vice versa for the purpose of transit and refuelling.

This is why the permit system allows three-day permit requests to be issued straight away. If you want to take longer to travel this area, then the permit request will need to be sent for approval and will take longer to issue.

[My travel dates have changed. What do I do?](#)

If your dates have changed significantly, please contact the Department of Planning, Lands and Heritage via telephone or email on 1300 651 077 I +61 8 6551 8000 or [alps@dplh.wa.gov.au](mailto:alps@dplh.wa.gov.au).

1 – 3 DAYS	3 – 7 DAYS	More than 7 DAYS
<b>Small change:</b> Email or call us if you have the opportunity	<b>Medium change:</b> Email or call us if you have the opportunity	<b>Significant change:</b> Contact us to discuss.

[I am not sure of my travel plans – can I get a permit for all of WA?](#)

No. Due to the nature of the AAPA permits there is a need to know the specific locations you are visiting, when and for how long to allow consultation for access to some Reserves. Have a look at the online mapping tool to determine where you are likely to visit in WA with the time that you have, remembering it is a HUGE state, then you should be able to provide the best estimate of dates.

[Are AAPA permits free?](#)

Yes. Transit permits are free of charge. However some Aboriginal communities levy an entry/camping/activity fee for people wishing to visit or remain on the reserve for an extended period, such as when tourists stay over for fishing activities. These visitors' passes/levies are not managed or administered by the Department of Planning, Lands and Heritage. If you are entering a national park you will need to contact the Department of Biodiversity, Conservation and Attractions, Parks and Wildlife Service to see if you need a park pass <https://parks.dpaw.wa.gov.au/> or if you are travelling on the Canning Stock Route <http://canningstockroute.net.au/>.

[I have made a mistake on my permit application. What do I do?](#)

If you have any queries, please contact the Department of Planning, Lands and Heritage via telephone or email:

1300 651 077  
+61 8 6551 8000  
or [alps@dplh.wa.gov.au](mailto:alps@dplh.wa.gov.au).

